TENNESSEE EMERGENCY NUMBER ASSOCIATION

Executive Board Meeting Minutes
Monday, February 17, 2025

Pursuant to appropriate notice and following organizational bylaws, the Executive Board of the Tennessee Emergency Number Association (TENA) met both in person at the Rutherford Co. ECD Offices, Murfreesboro, TN, and via Zoom Call on Monday, February 17, 2025, at 1:00 pm (CT).

0225.I Call to Order

President Key called the meeting to order.

See Appendix 1 for Board of Directors & staff attendance. Eric Carpenter, Matthew Johnston, Sean Lovejoy, Kim White, Michael Spencer, Rose White, Lynn Thompson, and Maureen Culberson attended virtually. Justin Crowther was absent. Staff in attendance included Russell Freeman, Legal Counsel, .

In-person guests who attended and members attending virtually can be found in Attachment 2.

0225.II Presentation of Minutes from Previous Meeting

Joey King motioned to approve the November Board meeting minutes, and Jimmy Long made the second. The Board voted unanimously for approval.

0225.III Ratify Email Votes Since Previous Meeting

No email votes to ratify.

0225. IV Presentation of Financial Report – *J. Crowther*

Due to the absence of Justin Crowther, Treasurer, Eric Carpenter made the motion to defer the Financial Report presentation until the next meeting. Jeff Carney supported this motion with a second. The Board voted unanimously to approve the motion.

0225.V Regional Reports

A. East Region –*Kim White; Mathew Johnston*
Ms. White reported the recent Zoom meeting had 15 people attending. They discussed the legislation about the surcharge increase and policy changes, 911 Goes to Washington, and the 2025 NENA, TENA and APCO Conferences.

B. Middle Region –*Joey King, Lynn Thompson*
Joey King said they had a Zoom meeting, primarily discussing the funding legislation and rate increase.

C. West Region –*Sean Lovejoy, Michael Spencer*
Mr. Lovejoy reported they also had a Zoom meeting. They discussed the available ENP scholarships and supporting 911 On the Hill.

D. NENA At-Large – *S. Eric Carpenter*
Mr. Carpenter said he hadn't had a meeting. He advised that the housing and registration for NENA2025 would open very soon and to be sure to check the NENA website for the criteria for the available scholarships. He also stated that NENA's Virtual PSAP standards are out.

0225.VI Report from Legal Counsel

Mr. Freeman said he has made some headway on the 501(c)3 change. He has had some discussions with John Kelly, NENA Legal Counsel, that have been helpful. He would like the Board's go-ahead to begin discussions with Godwin & Associates, TENA's auditors, to begin the process. Sean Lovejoy made the motion with the second from Eric Carpenter to have Mr. Freeman begin discussions with our auditors. The Board voted unanimously in approval.

0225.VII 911 Partner Reports

A. Tennessee Emergency Communications Board
Curtis Sutton asked to support the rate increase resolution and ask your representatives for their support.

B. NENA
Cassie Lowery, NENA Southeastern Director, reiterated all the items Eric Carpenter voiced earlier.

C. TN-APCO
Chris Burst advised the only item to report was that the Wellness Day had to be rescheduled. They would advise the new date as soon as it was scheduled.

0225.VIII Committee Reports

A. Bylaws and Policy Committee – *Rose White*
She advised that there would be a meeting scheduled for very soon.

B Legislative Affairs Committee – *Jimmy Long*
He stated that members needed to speak to their Representatives and Senators about the two Joint Resolutions on the House floor. He also commented that the bill filing date was February 6, so no more bills would be presented.

C ENP Scholarship Committee – *Randall Lewis*
Mr. Lewis advised that the committee met on February 23, vetted and awarded five scholarships, and three more remain in the queue.

B. Conference Committees – *Jeff Carney*
Mr. Long advised the planning for the conference to begin next month.

0225.IX Old Business

There is no Old Business to discuss.

0225.X New Business

A. 911 On the Hill – *Jimmy Long*
Mr. Long advised we would meet at 8:30 am in the hallway by the cafeteria. There were some committee meetings that we could attend as a group. If you have made appointments with your representatives, please ask them to support the two joint resolutions.

B. 911 Goes to Washington – *Crystal Key*
President Key advised that everything was scheduled for 911 GTW. Kelly Kelley from Virtual Academy has been a huge help. It will be a busy 4 days but well worth it.

C. TECB Nominations – *Maureen Culberson*
Ms. Culberson advised there was one position for TECB expiring June 30, 2025. This is the position that the Speaker of the Senate appoints. She asked the Board if they would like to continue the practice of receiving nominations for the open positions. Lynn Thompson motioned to continue the practice and follow the criteria established in the TCA. This motion was seconded by Eric Carpenter and received unanimous approval by the Board. Ms. Culberson advised that she would notify the membership that the nomination form would be available on the TENA website until March 17. She will then forward the nominees to the Board for approval at the March meeting.

D. TENA-TN-APCO 3-Day Training Workshop – *Crystal Key*
President Key stated TN-APCO asked her about TENA co-sponsoring a 3-Day Workshop. This would be in conjunction with Mission Critical Partners. Jim Rowe and Buddy Hicks were on the call to help explain and answer any questions, along with Chris Burst from TN-APCO who would answer any questions.
It would be a three-day conference with Day 1 for Telecommunicators, Day 2 for Supervisors, and Day 3 for Directors. The registration fee will be $35.00 per person. They are asking if TENA would help defray half the MCP costs, which would be $600.00. Treasurer Crowther was not on the call, but it was felt there should be that amount available in the budget. Lynn Thompson motioned to pay the cost not exceeding $600.00, and Joey King made the second. Sean Lovejoy asked if revenue from the conference would also be split between the two organizations.

E. Any Additional New Business
Michael Spencer advised the Board that he was retiring from the City of Memphis on February 28 and transitioning to a new position within the Shelby Co. ECD on March 1. There would be no interruption in service.

0225.XI Comments/Reports

A. District / PSAP Representatives
No comments

B. Industry Partners
No comments

C. Other Delegates
No comments

0225.XII Adjournment

The next meeting is scheduled for Wednesday, March 19, 2025, at 1:00 pm (CT) at the Rutherford Co. ECD Offices, Murfreesboro, TN

With no further business and without objection, Joey King made a motion to adjourn, and Jeff Carney made the second. The meeting was adjourned.

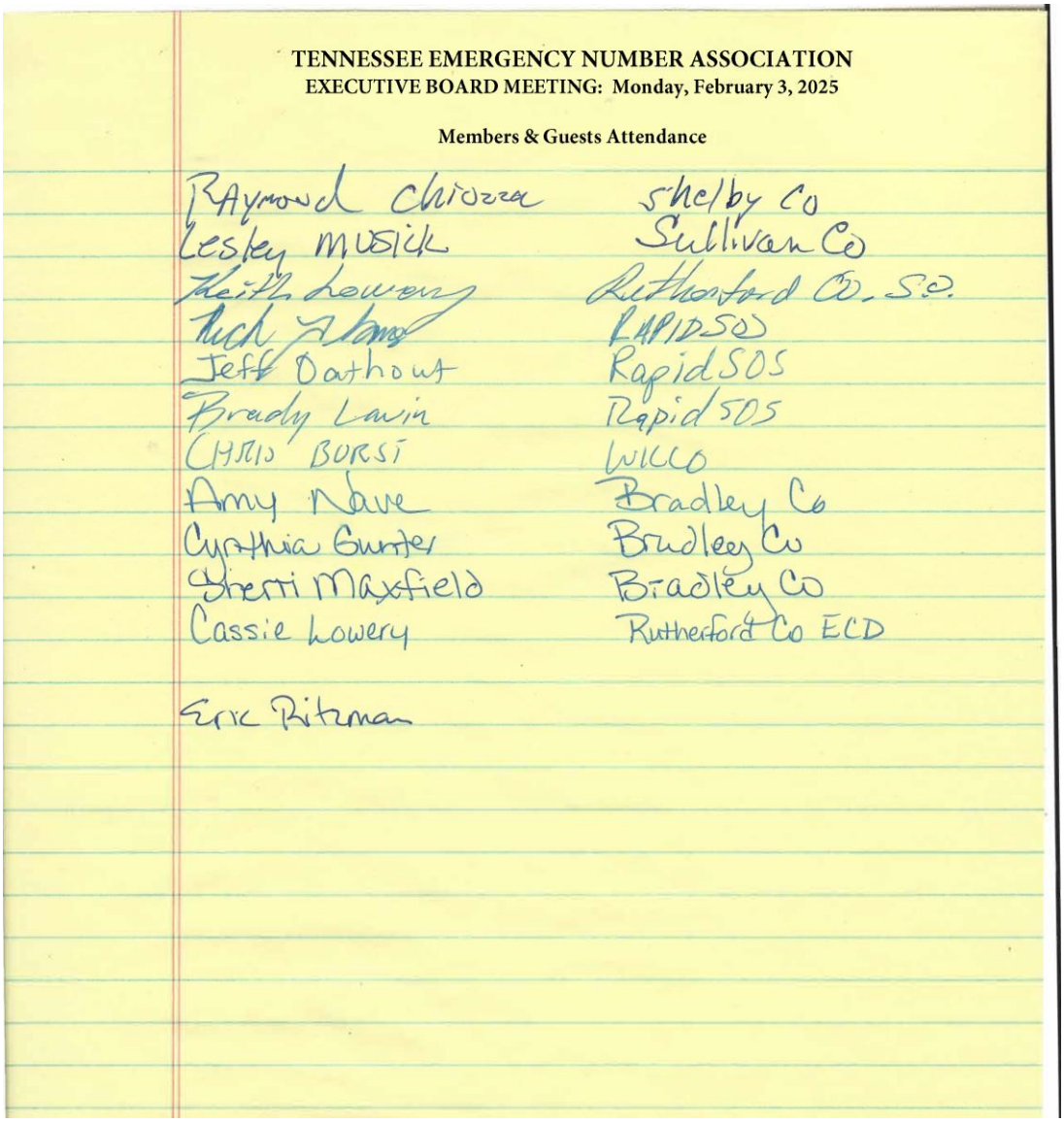
These are the true, accurate, and complete minutes of the Executive Board Meeting.

Secretary _____ Date _____

APPENDIX 1 – TENA Board & Staff Attendance

		Present	Absent	Virtual
President	Crystal Key, ENP	**X**		
1st Vice President	James Long	**X**		
2nd Vice President	Rose White, ENP			**X**
Secretary	Shauna Atchison, ENP	**X**		
Treasurer	Justin Crowther, ENP		**X**	
East Region Rep	Matthew Johnston			**X**
East Region Rep	Kim White		**X**	
Middle Region Rep	Joey King, ENP	**X**		
Middle Region Rep	James (Lynn) Thompson, ENP		**X**	
West Region Rep	Sean Lovejoy, ENP		**X**	
West Region Rep	Michael Spencer, ENP		**X**	
At-Large NENA Rep	Eric Carpenter, ENP			**X**
Past President	Jeff Carney, ENP	**X**		
Legal Counsel	Russell Freeman	**X**		
Executive Director	Maureen Culberson			**X**

ATTACHMENT 2 – In-Person Attendance



TENNESSEE EMERGENCY NUMBER ASSOCIATION
EXECUTIVE BOARD MEETING: Monday, February 3, 2025

Members & Guests Attendance

Raymond Chiozza	Shelby Co
Lesley Musick	Sullivan Co
Keith Lowery	Rutherford Co. SO.
Nick Adams	RAPIDSOS
Jeff Oathout	RapidSOS
Brady Lavin	RapidSOS
CHRIS BURST	WILCO
Amy Nave	Bradley Co
Cynthia Gunter	Bradley Co
Sherri Maxfield	Bradley Co
Cassie Lowery	Rutherford Co ECD
Eric Bitzman	

ATTACHMENT 2 – Virtual Attendance

Topic	Start time	End time
February TENA Board Meeting	2/17/2025 12:18	2/17/2025 13:59

Name			Duration
	Hawkins	County ECD	23
	Hawkins	County ECD	37
	14236769110		39
	Susan	M's	41
	Curtis		42
	Jim	Rowe, MCP	42
	Misty	McGill	44
	Bud	Hicks	59
	Michael	Guthrie	60
	S	Johnson	61
	Hope	Petersen	61
	18653889227		61
	Brad	Anders	65
	Ernie	Qualls	73
TENA	Shauna	Atchison	76
TENA	Eric	Carpenter, ENP	71
TENA	Jeff's	iPhone	27
TENA	Matt	Johnston	68
TENA	Sean	Lovejoy, ENP, RPL	66
TENA	James	Lynn's	43
TENA	MICHAEL	SPENCER	61
TENA	kim.	white	64
TENA	TENA	Admin	101

EXHIBIT 1

Tennessee Emergency Number Association

Balance Sheet

As of January 27, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Community Bank	122,335.13
First Horizon Bank - Checking	48,151.24
PayPal	0.00
Total Bank Accounts	**$170,486.37**
Accounts Receivable	
Accounts Receivable	0.00
Total Accounts Receivable	**$0.00**
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	**$0.00**
Total Current Assets	**$170,486.37**
TOTAL ASSETS	**$170,486.37**
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Retained Earnings	173,447.39
Net Income	-2,961.02
Total Equity	**$170,486.37**
TOTAL LIABILITIES AND EQUITY	**$170,486.37**

For complete Finance Report, see attached file

EXHIBIT 2 Amended 2024 Budget

page 1

2024

Tennessee Emergency Number Association
Financial Report

1/27/2025

REVENUE	2024 Budget	Adjustment	Amended	Actual	Remaining
Operating Revenue: Associate Membership Dues	$ 200		$ 200	$ 608.34	$ 408
Operating Revenue:Credit Card Processing Fees	$ 2,500		$ 2,500	$ 2,985.56	$ 486
Operating Revenue:ENP Scholarships	$ -	$ 2,850	$ 2,850	$ 3,350.00	$ 500
Operating Revenue:Interest - Community Bank	$ 1,300		$ 1,300	$ 1,337.22	$ 37
Operating Revenue:Membership Dues	$ 28,500	$ 1,200	$ 29,700	$ 29,777.00	$ 77
Operating Revenue:NENA Dues	$ 4,300	$ 1,500	$ 5,800		$ (5,800)
Operating Revenue:Rebates (Spring)	$ 200		$ 200	$ 97.21	$ (103)
Operating Revenue:Dontations		$ 762	$ 762	$ 762.00	$ -
TOTAL OPERATING REVENUE	**$ 37,000**	**$ 5,550**	**$ 42,550**	**$ 38,917.33**	**$ (4,395)**
Conference Revenue: Additional Exhibit Booth	$ 1,800	$ (1,800)	$ -		$ -
Conference Revenue:Attendee Conference Registration	$ 99,500	$ (6,825)	$ 92,675	$ 91,475.02	$ (1,200)
Conference Revenue:Banquet Tickets	$ 600	$ 1,050	$ 1,650	$ 1,650.00	$ -
Conference Revenue:Day Pass	$ 5,500	$ 3,500	$ 9,000	$ 10,200.00	$ 1,200
Conference Revenue:Golf Tournament Registration	$ 2,700	$ (1,000)	$ 1,700	$ 1,700.00	$ -
Conference Revenue:Guest Passes	$ 2,500	$ (1,300)	$ 1,200	$ 1,200.00	$ -
Conference Revenue:Industry Partner Registration	$ 36,100	$ (2,300)	$ 33,800	$ 33,800.00	$ -
Conference Revenue:Pre-Conference Course Registration	$ 5,000	$ (200)	$ 4,800	$ 4,800.00	$ -
Conference Revenue:Sponsorships - Conference	$ 46,000	$ 7,900	$ 53,900	$ 53,900.00	$ -
Conference Revenue:Super Session Registration	$ -		$ -		$ -
Conference Revenue:TN-APCO	$ 2,500		$ 2,500	$ 2,500.00	$ -
CONFERENCE REVENUE	**$ 202,200**	**$ (975)**	**$ 201,225**	**$ 201,225.02**	**$ 0**
TOTAL REVENUE	**$ 239,200**	**$ 4,575**	**$ 243,775**	**$ 240,142.35**	**$ (4,395)**
EXPENSES					
Operating Expense:Audit Expenses	$ 4,000	$ 500	$ 4,500	$ 4,500.00	$ -
Operating Expense:Certificates & Ballots	$ 400		$ 400	$ 305.91	$ 94
Operating Expense:Dontations	$ -	$ 762	$ 762	$ 762.00	$ -
Operating Expense:ENP Scholarship's	$ 4,350	$ -	$ 4,350	$ 3,525.00	$ 825
Operating Expense:Executive Director Contract	$ 21,735		$ 21,735	$ 21,732.24	$ 3
Operating Expense:Insurance	$ 4,000	$ (180)	$ 3,820	$ 3,365.00	$ 455
Operating Expense:Legal Counsel Fees	$ 21,000		$ 21,000	$ 21,000.00	$ -
Operating Expense:Operating Expenses	$ 1,650	$ 2,400	$ 4,050	$ 4,006.72	$ 43
Operating Expense:Service Charge	$ 2,900		$ 2,900	$ 5.75	$ 2,894
Operating Expense:Surety Bond Expense	$ 400		$ 400		$ 400
Operating Expense:Website / Domain Expenses	$ 415	$ 100	$ 515	$ 450.13	$ 65
TOTAL OPERATING EXPENSES	**$ 60,850**	**$ 3,582**	**$ 64,432**	**$ 59,652.75**	**$ 4,779**
Program Agenda:Pre-Conference Course Session	$ 5,000	$ (750)	$ 4,250	$ 4,250.00	$ -
Program Agenda:Keynote Speaker Session	$ 5,000	$ (5,000)	$ -		$ -
Program Agenda:Conference Instructors	$ 3,000	$ (1,200)	$ 1,800	$ 1,800.00	$ -
Program Agenda:Speaker Expenses	$ -		$ -		$ -
Program Agenda:CEU's	$ 2,000		$ 2,000		$ 2,000
Conference Food/Beverage:Sunday food and beverage	$ 1,860	$ (820)	$ 1,040	$ 1,040.27	$ (0)
Conference Food/Beverage:Monday food and beverage	$ 7,300	$ (2,059)	$ 5,241	$ 5,241.10	$ (0)
Conference Food/Beverage:Tuesday food and beverage	$ 45,200	$ (1,848)	$ 43,352	$ 43,351.77	$ 0
Conference Food/Beverage:Wednesday food and beverage	$ 3,550	$ (726)	$ 2,824	$ 2,824.36	$ (0)
Off-Site IP Event:Venue Rental	$ 20,000	$ 11,659	$ 31,659	$ 31,658.57	$ 0
Off-Site IP Event:Sunday IP Event Food and Beverage	$ 5,000	$ (5,000)	$ -		$ -
Off-Site IP Event:Entertainment	$ -		$ -		$ -
Off-Site IP Event:Transportation	$ 2,000	$ (270)	$ 1,730	$ 1,730.00	$ -
Conference Site Fees:Hotel Rooms	$ 8,170	$ 385	$ 8,555	$ 8,554.94	$ 0

EXHIBIT 2 cont.

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2024

Tennessee Emergency Number Association
Financial Report

1/27/2025

	2024 Budget	Adjustment	Amended	Actual	Remaining
Conference Site Fees:Meeting Rooms	$ 775	$ 489	$ 1,264	$ 1,263.96	$ 0
Conference Site Fees:Decorator Fees / Booth Setup Fees / Electric	$ 30,400	$ 2,206	$ 32,606	$ 32,605.74	$ 0
Conference Site Fees:AV Fees	$ 17,900	$ 5,452	$ 23,352	$ 23,352.18	$ (0)
Publicity & Printing:Conference Guide	$ -		$ -	$ -	$ -
Publicity & Printing:Signs	$ 700	$ 200	$ 900	$ 900.32	$ (0)
Registration:Registration Software	$ 8,300	$ 4,500	$ 12,800	$ 12,816.09	$ (16)
Registration:Registration Supplies	$ 500	$ (154)	$ 346	$ 346.44	$ (0)
Technical:Technology Supplies	$ 1,000	$ (821)	$ 179	$ 179.02	$ (0)
Prizes:Awards	$ 1,000	$ (545)	$ 455	$ 455.38	$ (0)
Prizes:Door Prizes	$ 1,000		$ 1,000	$ 997.09	$ 3
Golf Tournament:Golf Outing Expenses	$ 3,000	$ 1,156	$ 4,156	$ 4,156.37	$ (0)
Golf Tornament:Miscellaneous expense	$ 100	$ (100)	$ -		$ -
Miscellaneous:Conference Bags	$ 3,300	$ (154)	$ 3,146	$ 3,146.49	$ (0)
Miscellaneous:Lanyards/Name Badge Holders	$ 1,550	$ 57	$ 1,607	$ 1,606.72	$ 0
Miscellaneous:Conference Shirts	$ 300		$ 300	$ 265.56	$ 34
Miscellaneous:Miscellaneous expense	$ 400	$ 350	$ 750	$ 749.62	$ 0
TOTAL CONFERENCE EXPENSES	**$ 178,305**	**$ 7,007**	**$ 185,312**	**$ 183,291.99**	**$ 2,020**
TOTAL EXPENSES	**$ 239,155**	**$ 10,589**	**$ 249,744**	**$ 242,944.74**	**$ 6,799**
TOTAL REVENUE	**$ 239,200**	**$ 4,575**	**$ 243,775**	**$ 240,142.35**	**$ (4,395)**
TOTAL PROFIT/(LOSS)	**$ 45**	**$ (6,014)**	**$ (5,969)**	**$ (2,802.39)**	**$ (11,194)**

EXHIBIT 3 2025 Budget

Tennessee Emergency Number Association
Financial Report

1/27/2025

	2024 Budget	Adjustment	Amended	Actual	Remaining
REVENUE					
Operating Revenue: Associate Membership Dues	$ 600		$ 600		$ (600)
Operating Revenue:Credit Card Processing Fees	$ 2,900		$ 2,900		$ (2,900)
Operating Revenue:ENP Scholarships	$ 2,800		$ 2,800	$ 600.00	$ (2,200)
Operating Revenue:Interest - Community Bank	$ 1,300		$ 1,300		$ (1,300)
Operating Revenue:Membership Dues	$ 29,000		$ 29,000		$ (29,000)
Operating Revenue:NENA Dues	$ 5,800		$ 5,800		$ (5,800)
Operating Revenue:Rebates (Spring)	$ 200		$ 200		$ (200)
Operating Revenue:Dontations	$ -		$ 762		$ -
TOTAL OPERATING REVENUE	**$ 42,600**	**$ -**	**$ 42,600**	**$ 600.00**	**$ (42,000)**
Conference Revenue: Additional Exhibit Booth	$ 1,000		$ 1,000		$ (1,000)
Conference Revenue:Attendee Conference Registration	$ 95,000		$ 95,000		$ (95,000)
Conference Revenue:Banquet Tickets	$ 1,600		$ 1,600		$ (1,600)
Conference Revenue:Day Pass	$ 9,000		$ 9,000		$ (9,000)
Conference Revenue:Golf Tournament Registration	$ 2,700		$ 2,700		$ (2,700)
Conference Revenue:Guest Passes	$ 1,200		$ 1,200		$ (1,200)
Conference Revenue:Industry Partner Registration	$ 33,500		$ 33,500		$ (33,500)
Conference Revenue:Pre-Conference Course Registration	$ 4,500		$ 4,500		$ (4,500)
Conference Revenue:Sponsorships - Conference	$ 61,400		$ 61,400		$ (61,400)
Conference Revenue:Super Session Registration	$ -		$ -		$ -
Conference Revenue:TN-APCO	$ 2,500		$ 2,500		$ (2,500)
Conference Revenue: EMAT Reimbursement	$ 11,900		$ 11,900		$ (11,900)
CONFERENCE REVENUE	**$ 224,300**	**$ -**	**$ 224,300**	**$ -**	**$ (224,300)**
TOTAL REVENUE	**$ 266,900**	**$ -**	**$ 266,900**	**$ 600.00**	**$ (266,300)**
EXPENSES					
Operating Expense:Audit Expenses	$ 4,500		$ 4,500		$ 4,500
Operating Expense:Certificates & Ballots	$ 400		$ 400		$ 400
Operating Expense:Dontations	$ -		$ -		$ -
Operating Expense:ENP Scholarship's	$ 5,400		$ 5,400		$ 5,400
Operating Expense:Executive Director Contract	$ 21,735		$ 21,735	$ 1,811.02	$ 19,924
Operating Expense:Insurance	$ 4,000		$ 4,000		$ 4,000
Operating Expense:Legal Counsel Fees	$ 21,000		$ 21,000	$ 1,750.00	$ 19,250
Operating Expense:Operating Expenses	$ 4,000		$ 4,000		$ 4,000
Operating Expense:Service Charge	$ 500		$ 500		$ 500
Operating Expense:Surety Bond Expense	$ -		$ -		$ -
Operating Expense:Website / Domain Expenses	$ 450		$ 450		$ 450
TOTAL OPERATING EXPENSES	**$ 61,985**	**$ -**	**$ 61,985**	**$ 3,561.02**	**$ 58,424**
Program Agenda:Pre-Conference Course Session	$ 4,500		$ 4,500		$ 4,500
Program Agenda:Keynote Speaker Session	$ 5,000		$ 5,000		$ 5,000
Program Agenda:Conference Instructors	$ 2,500		$ 2,500		$ 2,500
Program Agenda:Speaker Expenses	$ -		$ -		$ -
Program Agenda:CEU's	$ 2,000		$ 2,000		$ 2,000
Conference Food/Beverage:Sunday food and beverage	$ 1,100		$ 1,100		$ 1,100
Conference Food/Beverage:Monday food and beverage	$ 5,300		$ 5,300		$ 5,300
Conference Food/Beverage:Tuesday food and beverage	$ 43,500		$ 43,500		$ 43,500
Conference Food/Beverage:Wednesday food and beverage	$ 2,900		$ 2,900		$ 2,900
Off-Site IP Event:Venue Rental	$ 20,000		$ 20,000		$ 20,000
Off-Site IP Event:Sunday IP Event Food and Beverage	$ 10,000		$ 10,000		$ 10,000
Off-Site IP Event:Entertainment	$ -		$ -		$ -
Off-Site IP Event:Transportation	$ 1,750		$ 1,750		$ 1,750

EXHIBIT 3 con't

Page 2

Tennessee Emergency Number Association
Financial Report

1/27/2025

	2024 Budget	Adjustment	Amended	Actual	Remaining
Conference Site Fees:Hotel Rooms	$ 8,600		$ 8,600		$ 8,600
Conference Site Fees:Meeting Rooms	$ 1,300		$ 1,300		$ 1,300
Conference Site Fees:Decorator Fees / Booth Setup Fees / Electric	$ 33,000		$ 33,000		$ 33,000
Conference Site Fees:AV Fees	$ 23,500		$ 23,500		$ 23,500
Publicity & Printing:Conference Guide	$ -		$ -		$ -
Publicity & Printing:Signs	$ 1,000		$ 1,000		$ 1,000
Registration:Registration Software	$ 23,900		$ 23,900		$ 23,900
Registration:Registration Supplies	$ 1,000		$ 1,000		$ 1,000
Technical:Technology Supplies	$ 1,000		$ 1,000		$ 1,000
Prizes:Awards	$ 700		$ 700		$ 700
Prizes:Door Prizes	$ 1,000		$ 1,000		$ 1,000
Golf Tournament:Golf Outing Expenses	$ 4,500		$ 4,500		$ 4,500
Golf Tornament:Miscellaneous expense	$ -		$ -		$ -
Miscellaneous:Conference Bags	$ 3,200		$ 3,200		$ 3,200
Miscellaneous:Lanyards/Name Badge Holders	$ 1,650		$ 1,650		$ 1,650
Miscellaneous:Conference Shirts	$ 1,000		$ 1,000		$ 1,000
Miscellaneous:Miscellaneous expense	$ 1,000		$ 1,000		$ 1,000
TOTAL CONFERENCE EXPENSES	**$ 204,900**	**$ -**	**$ 204,900**	**$ -**	**$ 204,900**
TOTAL EXPENSES	**$ 266,885**	**$ -**	**$ 266,885**	**$ 3,561.02**	**$ 263,324**
TOTAL REVENUE	**$ 266,900**	**$ -**	**$ 266,900**	**$ 600.00**	**$ (266,300)**
TOTAL PROFIT/(LOSS)	**$ 15**	**$ -**	**$ 15**	**$ (2,961.02)**	**$ (2,976)**

Tennessee Emergency Number Association

Balance Sheet

As of January 27, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Community Bank	122,335.13
First Horizon Bank - Checking	48,151.24
PayPal	0.00
Total Bank Accounts	**$170,486.37**
Accounts Receivable	
Accounts Receivable	0.00
Total Accounts Receivable	**$0.00**
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	**$0.00**
Total Current Assets	**$170,486.37**
TOTAL ASSETS	**$170,486.37**
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Retained Earnings	173,447.39
Net Income	-2,961.02
Total Equity	**$170,486.37**
TOTAL LIABILITIES AND EQUITY	**$170,486.37**

Tennessee Emergency Number Association

Transaction List by Date

October 25, 2024-January 27, 2025

DATE	TRANSACTION TYPE	NUM	NAME	ACCOUNT FULL NAME	ACCOUNT FULL NAME	AMOUNT
11/06/2024	Deposit			First Horizon Bank - Checking		$1,100.00
11/12/2024	Expense		Crystal Key	First Horizon Bank - Checking	Conference Expenses:Miscellaneous:Miscellaneous expense	-$398.53
11/12/2024	Expense		Cvent, Inc	First Horizon Bank - Checking	Conference Expenses:Registration:Registration Software	-$64.62
11/12/2024	Expense		Freeman & Bracey, PLC	First Horizon Bank - Checking	Operating Expenses:Legal Counsel contract	-$1,750.00
11/12/2024	Expense		Maureen Culberson	First Horizon Bank - Checking	Operating Expenses:Executive Director contract	-$1,811.02
11/20/2024	Deposit			First Horizon Bank - Checking		$4,000.00
11/21/2024	Expense		QuickBooks Payments	First Horizon Bank - Checking	Operating Expenses:Operating Expenses{106}	-$38.41
11/26/2024	Deposit		Williamson County 911	First Horizon Bank - Checking	Undeposited Funds	$2,240.25
11/26/2024	Expense		QuickBooks Payments	First Horizon Bank - Checking	QuickBooks Payments Fees	-$66.98
12/11/2024	Expense		Ionos Inc.	First Horizon Bank - Checking	Operating Expenses:Website / Domain Expenses	-$17.00
12/20/2024	Expense		QuickBooks Payments	First Horizon Bank - Checking	Operating Expenses:Operating Expenses{106}	-$38.41
12/23/2024	Expense		Maureen Culberson	First Horizon Bank - Checking	Operating Expenses:Executive Director contract	-$1,811.02
12/23/2024	Expense		Freeman & Bracey, PLC	First Horizon Bank - Checking	Operating Expenses:Legal Counsel contract	-$1,750.00
01/13/2025	Deposit		Freeman & Bracey	First Horizon Bank - Checking	Operating Revenue:ENP Scholarships	$600.00
01/17/2025	Expense		Maureen Culberson	First Horizon Bank - Checking	Operating Expenses:Executive Director contract	-$1,811.02
01/17/2025	Expense		Freeman & Bracey, PLC	First Horizon Bank - Checking	Operating Expenses:Legal Counsel contract	-$1,750.00
						-$3,366.76

Tennessee Emergency Number Association

Transaction List by Date

October 25, 2024-January 27, 2025

DATE	TRANSACTION TYPE	NUM	NAME	ACCOUNT FULL NAME	ACCOUNT FULL NAME	AMOUNT
10/31/2024	Deposit	INTEREST		Community Bank	Operating Revenue:Community Bank - Interest	$108.81
11/30/2024	Deposit	INTEREST		Community Bank	Operating Revenue:Community Bank - Interest	$101.88
12/31/2024	Deposit	INTEREST		Community Bank	Operating Revenue:Community Bank - Interest	$112.51
						$323.20

Tennessee Emergency Number Association

Transaction List by Date

October 25, 2024-January 27, 2025

DATE	TRANSACTION TYPE	NUM	NAME	ACCOUNT FULL NAME	ACCOUNT FULL NAME	AMOUNT

Tennessee Emergency Number Association
Financial Report

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REVENUE					
	2024 Budget	Adjustment	Amended	Actual	Remaining
Operating Revenue: Associate Membership Dues	$ 600		$ 600		$ (600)
Operating Revenue:Credit Card Processing Fees	$ 2,900		$ 2,900		$ (2,900)
Operating Revenue:ENP Scholarships	$ 2,800		$ 2,800	$ 600.00	$ (2,200)
Operating Revenue:Interest - Community Bank	$ 1,300		$ 1,300		$ (1,300)
Operating Revenue:Membership Dues	$ 29,000		$ 29,000		$ (29,000)
Operating Revenue:NENA Dues	$ 5,800		$ 5,800		$ (5,800)
Operating Revenue:Rebates (Spring)	$ 200		$ 200		$ (200)
Operating Revenue:Dontations	$ -		$ 762		$ -
TOTAL OPERATING REVENUE	**$ 42,600**	**$ -**	**$ 42,600**	**$ 600.00**	**$ (42,000)**
Conference Revenue: Additional Exhibit Booth	$ 1,000		$ 1,000		$ (1,000)
Conference Revenue:Attendee Conference Registration	$ 95,000		$ 95,000		$ (95,000)
Conference Revenue:Banquet Tickets	$ 1,600		$ 1,600		$ (1,600)
Conference Revenue:Day Pass	$ 9,000		$ 9,000		$ (9,000)
Conference Revenue:Golf Tournament Registration	$ 2,700		$ 2,700		$ (2,700)
Conference Revenue:Guest Passes	$ 1,200		$ 1,200		$ (1,200)
Conference Revenue:Industry Partner Registration	$ 33,500		$ 33,500		$ (33,500)
Conference Revenue:Pre-Conference Course Registration	$ 4,500		$ 4,500		$ (4,500)
Conference Revenue:Sponsorships - Conference	$ 61,400		$ 61,400		$ (61,400)
Conference Revenue:Super Session Registration	$ -		$ -		$ -
Conference Revenue:TN-APCO	$ 2,500		$ 2,500		$ (2,500)
Conference Revenue: EMAT Reimbursement	$ 11,900		$ 11,900		$ (11,900)
CONFERENCE REVENUE	**$ 224,300**	**$ -**	**$ 224,300**	**$ -**	**$ (224,300)**
TOTAL REVENUE	**$ 266,900**	**$ -**	**$ 266,900**	**$ 600.00**	**$ (266,300)**
EXPENSES					
Operating Expense:Audit Expenses	$ 4,500		$ 4,500		$ 4,500
Operating Expense:Certificates & Ballots	$ 400		$ 400		$ 400
Operating Expense:Dontations	$ -		$ -		$ -
Operating Expense:ENP Scholarship's	$ 5,400		$ 5,400		$ 5,400
Operating Expense:Executive Director Contract	$ 21,735		$ 21,735	$ 1,811.02	$ 19,924
Operating Expense:Insurance	$ 4,000		$ 4,000		$ 4,000
Operating Expense:Legal Counsel Fees	$ 21,000		$ 21,000	$ 1,750.00	$ 19,250
Operating Expense:Operating Expenses	$ 4,000		$ 4,000		$ 4,000
Operating Expense:Service Charge	$ 500		$ 500		$ 500
Operating Expense:Surety Bond Expense	$ -		$ -		$ -
Operating Expense:Website / Domain Expenses	$ 450		$ 450		$ 450
TOTAL OPERATING EXPENSES	**$ 61,985**	**$ -**	**$ 61,985**	**$ 3,561.02**	**$ 58,424**
Program Agenda:Pre-Conference Course Session	$ 4,500		$ 4,500		$ 4,500
Program Agenda:Keynote Speaker Session	$ 5,000		$ 5,000		$ 5,000
Program Agenda:Conference Instructors	$ 2,500		$ 2,500		$ 2,500
Program Agenda:Speaker Expenses	$ -		$ -		$ -
Program Agenda:CEU's	$ 2,000		$ 2,000		$ 2,000
Conference Food/Beverage:Sunday food and beverage	$ 1,100		$ 1,100		$ 1,100
Conference Food/Beverage:Monday food and beverage	$ 5,300		$ 5,300		$ 5,300
Conference Food/Beverage:Tuesday food and beverage	$ 43,500		$ 43,500		$ 43,500
Conference Food/Beverage:Wednesday food and beverage	$ 2,900		$ 2,900		$ 2,900
Off-Site IP Event:Venue Rental	$ 20,000		$ 20,000		$ 20,000
Off-Site IP Event:Sunday IP Event Food and Beverage	$ 10,000		$ 10,000		$ 10,000
Off-Site IP Event:Entertainment	$ -		$ -		$ -
Off-Site IP Event:Transportation	$ 1,750		$ 1,750		$ 1,750

Tennessee Emergency Number Association
Financial Report

1/27/2025

REVENUE					
	2024 Budget	Adjustment	Amended	Actual	Remaining
Operating Revenue: Associate Membership Dues	$ 600		$ 600		$ (600)
Operating Revenue:Credit Card Processing Fees	$ 2,900		$ 2,900		$ (2,900)
Operating Revenue:ENP Scholarships	$ 2,800		$ 2,800	$ 600.00	$ (2,200)
Operating Revenue:Interest - Community Bank	$ 1,300		$ 1,300		$ (1,300)
Operating Revenue:Membership Dues	$ 29,000		$ 29,000		$ (29,000)
Operating Revenue:NENA Dues	$ 5,800		$ 5,800		$ (5,800)
Operating Revenue:Rebates (Spring)	$ 200		$ 200		$ (200)
Operating Revenue:Dontations	$ -		$ 762		$ -
TOTAL OPERATING REVENUE	**$ 42,600**	**$ -**	**$ 42,600**	**$ 600.00**	**$ (42,000)**
Conference Revenue: Additional Exhibit Booth	$ 1,000		$ 1,000		$ (1,000)
Conference Revenue:Attendee Conference Registration	$ 95,000		$ 95,000		$ (95,000)
Conference Revenue:Banquet Tickets	$ 1,600		$ 1,600		$ (1,600)
Conference Revenue:Day Pass	$ 9,000		$ 9,000		$ (9,000)
Conference Revenue:Golf Tournament Registration	$ 2,700		$ 2,700		$ (2,700)
Conference Revenue:Guest Passes	$ 1,200		$ 1,200		$ (1,200)
Conference Revenue:Industry Partner Registration	$ 33,500		$ 33,500		$ (33,500)
Conference Revenue:Pre-Conference Course Registration	$ 4,500		$ 4,500		$ (4,500)
Conference Revenue:Sponsorships - Conference	$ 61,400		$ 61,400		$ (61,400)
Conference Revenue:Super Session Registration	$ -		$ -		$ -
Conference Revenue:TN-APCO	$ 2,500		$ 2,500		$ (2,500)
Conference Revenue: EMAT Reimbursement	$ 11,900		$ 11,900		$ (11,900)
CONFERENCE REVENUE	**$ 224,300**	**$ -**	**$ 224,300**	**$ -**	**$ (224,300)**
TOTAL REVENUE	**$ 266,900**	**$ -**	**$ 266,900**	**$ 600.00**	**$ (266,300)**
EXPENSES					
Operating Expense:Audit Expenses	$ 4,500		$ 4,500		$ 4,500
Operating Expense:Certificates & Ballots	$ 400		$ 400		$ 400
Operating Expense:Dontations	$ -		$ -		$ -
Operating Expense:ENP Scholarship's	$ 5,400		$ 5,400		$ 5,400
Operating Expense:Executive Director Contract	$ 21,735		$ 21,735	$ 1,811.02	$ 19,924
Operating Expense:Insurance	$ 4,000		$ 4,000		$ 4,000
Operating Expense:Legal Counsel Fees	$ 21,000		$ 21,000	$ 1,750.00	$ 19,250
Operating Expense:Operating Expenses	$ 4,000		$ 4,000		$ 4,000
Operating Expense:Service Charge	$ 500		$ 500		$ 500
Operating Expense:Surety Bond Expense	$ -		$ -		$ -
Operating Expense:Website / Domain Expenses	$ 450		$ 450		$ 450
TOTAL OPERATING EXPENSES	**$ 61,985**	**$ -**	**$ 61,985**	**$ 3,561.02**	**$ 58,424**
Program Agenda:Pre-Conference Course Session	$ 4,500		$ 4,500		$ 4,500
Program Agenda:Keynote Speaker Session	$ 5,000		$ 5,000		$ 5,000
Program Agenda:Conference Instructors	$ 2,500		$ 2,500		$ 2,500
Program Agenda:Speaker Expenses	$ -		$ -		$ -
Program Agenda:CEU's	$ 2,000		$ 2,000		$ 2,000
Conference Food/Beverage:Sunday food and beverage	$ 1,100		$ 1,100		$ 1,100
Conference Food/Beverage:Monday food and beverage	$ 5,300		$ 5,300		$ 5,300
Conference Food/Beverage:Tuesday food and beverage	$ 43,500		$ 43,500		$ 43,500
Conference Food/Beverage:Wednesday food and beverage	$ 2,900		$ 2,900		$ 2,900
Off-Site IP Event:Venue Rental	$ 20,000		$ 20,000		$ 20,000
Off-Site IP Event:Sunday IP Event Food and Beverage	$ 10,000		$ 10,000		$ 10,000
Off-Site IP Event:Entertainment	$ -		$ -		$ -
Off-Site IP Event:Transportation	$ 1,750		$ 1,750		$ 1,750

Tennessee Emergency Number Association
Financial Report

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	2024 Budget	Adjustment	Amended	Actual	Remaining
Conference Site Fees:Hotel Rooms	$ 8,600		$ 8,600		$ 8,600
Conference Site Fees:Meeting Rooms	$ 1,300		$ 1,300		$ 1,300
Conference Site Fees:Decorator Fees / Booth Setup Fees / Electric	$ 33,000		$ 33,000		$ 33,000
Conference Site Fees:AV Fees	$ 23,500		$ 23,500		$ 23,500
Publicity & Printing:Conference Guide	$ -		$ -		$ -
Publicity & Printing:Signs	$ 1,000		$ 1,000		$ 1,000
Registration:Registration Software	$ 23,900		$ 23,900		$ 23,900
Registration:Registration Supplies	$ 1,000		$ 1,000		$ 1,000
Technical:Technology Supplies	$ 1,000		$ 1,000		$ 1,000
Prizes:Awards	$ 700		$ 700		$ 700
Prizes:Door Prizes	$ 1,000		$ 1,000		$ 1,000
Golf Tournament:Golf Outing Expenses	$ 4,500		$ 4,500		$ 4,500
Golf Tornament:Miscellaneous expense	$ -		$ -		$ -
Miscellaneous:Conference Bags	$ 3,200		$ 3,200		$ 3,200
Miscellaneous:Lanyards/Name Badge Holders	$ 1,650		$ 1,650		$ 1,650
Miscellaneous:Conference Shirts	$ 1,000		$ 1,000		$ 1,000
Miscellaneous:Miscellaneous expense	$ 1,000		$ 1,000		$ 1,000
TOTAL CONFERENCE EXPENSES	**$ 204,900**	**$ -**	**$ 204,900**	**$ -**	**$ 204,900**
TOTAL EXPENSES	**$ 266,885**	**$ -**	**$ 266,885**	**$ 3,561.02**	**$ 263,324**
TOTAL REVENUE	**$ 266,900**	**$ -**	**$ 266,900**	**$ 600.00**	**$ (266,300)**
TOTAL PROFIT/(LOSS)	**$ 15**	**$ -**	**$ 15**	**$ (2,961.02)**	**$ (2,976)**

Tennessee Emergency Number Association

Profit and Loss

January 1-27, 2025

	TOTAL
Income	
Operating Revenue	
ENP Scholarships	600.00
Total Operating Revenue	**600.00**
Total Income	**$600.00**
GROSS PROFIT	**$600.00**
Expenses	
Operating Expenses	
Executive Director contract	1,811.02
Legal Counsel contract	1,750.00
Total Operating Expenses	**3,561.02**
Total Expenses	**$3,561.02**
NET OPERATING INCOME	**$ -2,961.02**
NET INCOME	**$ -2,961.02**