



December 14, 2021

To the Board of Directors
Tennessee Emergency Number Association

We have audited the financial statements of Tennessee Emergency Number Association (TENA) for the year ended December 31, 2020, and have issued our report thereon dated December 14, 2021. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under Generally Accepted Standards

As stated in our engagement contract, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U. S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Planned Scope and Timing of the Audit

We performed the audit in accordance with provisions specified in the engagement letter that was dated December 1, 2021.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by TENA are described in Note 2 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For the purpose of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of the audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 14, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to TENA's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the TENA's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Due to the nature and size of the organization, duties are inadequately segregated regarding collection, recording, and disbursing of funds. Management should continue to keep all board members involved and informed.

This information is intended solely for the use of the board of directors and management of TENA and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

Yodanis & Associates, PLLC

**TENNESSEE EMERGENCY
NUMBER ASSOCIATION**

**FINANCIAL STATEMENTS AND
INDEPENDENT AUDITOR'S REPORT
DECEMBER 31, 2020**

TENNESSEE EMERGENCY NUMBER ASSOCIATION

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

DECEMBER 31, 2020

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Independent Auditor's Report

Board of Directors
Tennessee Emergency Number Association
Smyrna, Tennessee 37167

We have audited the accompanying financial statements of Tennessee Emergency Number Association (a nonprofit organization), which comprise the statement of financial position as of and for the year ended December 31, 2020, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Tennessee Emergency Number Association as of December 31, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Godwin & Associates, PLLC

December 14, 2021

**TENNESSEE EMERGENCY NUMBER ASSOCIATION
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2020**

ASSETS

CURRENT ASSETS

Cash	\$ 92,248
Certificate of deposit	<u>101,665</u>

TOTAL ASSETS	<u>\$ 193,913</u>
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LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	<u>-</u>
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TOTAL CURRENT LIABILITIES	<u>-</u>
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NET ASSETS

Net assets without donor restrictions	<u>193,913</u>
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TOTAL LIABILITIES AND NET ASSETS	<u>\$ 193,913</u>
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The accompanying notes are an integral part of these statements.

**TENNESSEE EMERGENCY NUMBER ASSOCIATION
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2020**

WITHOUT DONOR RESTRICTIONS

SUPPORT AND REVENUE

Virtual Conference Fees	
Addition Industry Partner Booth	\$ 1,200
Sponsorships	6,760
Membership Dues	29,722
NENA Dues	4,995
Interest	593
TOTAL SUPPORT AND REVENUE	43,270

EXPENSES

Program services

Virtual Conference Expenses	
Conference Instructors	5,250
Awards	574
Door Prizes	1,225
Shirts	126
Total program services	7,175

Support services

Legal Counsel Contract	18,333
Executive Director Contract	20,697
Audit	10,000
Registration Software	7,621
Insurance	2,319
Service Charges	1,037
ENP Scholarship	1,410
Event Expenses	408
Office Expenses	1,173
Surety Bond Expense	359
Total support services	63,357

TOTAL EXPENSES	70,532
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CHANGE IN NET ASSETS	(27,262)
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NET ASSETS - BEGINNING	221,175
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NET ASSETS - ENDING	\$ 193,913
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The accompanying notes are an integral part of these statements.

**TENNESSEE EMERGENCY NUMBER ASSOCIATION
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2020**

CASH FLOWS FROM OPERATING ACTIVITIES	
Increase (decrease) in net assets	\$ (27,262)
Adjustments to reconcile net assets	
to net cash provided by operating activities:	
Interest income	(593)
(Increase) decrease in prepaid expenses	<u>-</u>
NET CASH USED FOR OPERATING ACTIVITIES	<u>(27,855)</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest income	<u>593</u>
NET CASH PROVIDED BY INVESTING ACTIVITIES	<u>593</u>
INCREASE (DECREASE) IN CASH	(27,262)
CASH AND CASH EQUIVALENTS - BEGINNING	<u>119,510</u>
CASH AND CASH EQUIVALENTS - ENDING	<u><u>92,248</u></u>

TENNESSEE EMERGENCY NUMBER ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2020

NOTE 1 - GENERAL

Tennessee Emergency Number Association (TENA) is a nonprofit organization which was established in 1985 following the passage of the Emergency Communications Act. The membership of TENA is comprised of public safety communications professionals representing the Emergency Communications Districts throughout Tennessee. In addition, individuals from the public safety industry also hold membership. TENA is governed by a twelve-member Board of Directors who are elected at the organization's annual conference. TENA serves as a unified voice and a source for networking for emergency communications districts across the state and takes an active role in legislative, educational, and operational concerns. TENA acts as a unified organization to represent the interests of all emergency communications districts statewide. Revenues are derived from conference fees and membership dues.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

TENA follows Financial Accounting Standards Board Accounting Standards Codification ("FASB ASC") 958-205 – *Not-for-Profit Organizations Presentation of Financial Statements*, for the presentation of its financial statements. TENA reports information regarding its financial position and activities according to three classes of net assets (unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets) based upon the existence or absence of donor-imposed restrictions. Temporarily restricted net assets at year end are generally available for use during the next fiscal year.

Basis of Accounting

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The financial statements are accounted for using the accrual basis of accounting. Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor imposed restrictions. Accordingly, net assets of TENA are classified and reported as follows:

Unrestricted net assets – Net assets that are not subject to donor-imposed stipulations.

NOTE 3 - CASH

Cash balances maintained at banks by TENA throughout the year and at December 31 were entirely covered by FDIC insurance. Cash and cash equivalents, as used in the statement of cash flows, is comprised entirely of demand deposit accounts.

**TENNESSEE EMERGENCY NUMBER ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 4 - ESTIMATES AND ASSUMPTIONS

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

NOTE 5 - TAX EXEMPTION

TENA is a not-for-profit organization that is exempt from income taxes under Section 501 (c) (6) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation. TENA has no excise or unrelated business income.

TENA's Forms 990, Return of Organization Exempt from Income Tax, for the years ending 2017, 2018, and 2019 are subject to examination by the IRS, generally for three years after they were filed.

NOTE 6 – REVENUE

TENA receives its operating revenue from (1) membership dues, which are based on the last national census population figures for each entity and (2) conference registration and exhibitor fees, which are used for the expense of the annual conference as well as instructor fees for continuing education.

In the current year, revenues were significantly decreased due to Covid-19 requiring TENA to provide a virtual conference instead of the in-person conference. TENA chose to offer this virtual conference free of charge to participants.

NOTE 7 - EVENTS OCCURRING AFTER REPORTING DATE

Management has evaluated events and transactions that occurred between December 31, 2020 and December 14, 2021, the date the financial statements were available to be issued, for possible recognition in the financial statements.