

TENNESSEE EMERGENCY NUMBER ASSOCIATION

Executive Board Meeting Minutes

Wednesday, May 21, 2025

Pursuant to appropriate notice and following organizational bylaws, the Executive Board of the Tennessee Emergency Number Association (TENA) both met in person at the Rutherford County ECD Offices, Murfreesboro, TN, and via Zoom Call on Wednesday, May 21, 2025, at 1:00 pm (CT).

0525.I Call to Order

President Key called the meeting to order.

See Attachment 1 for Board of Directors and staff attendance. Crystal Key, Matthew Johnston, Sean Lovejoy, and Michael Spencer attended virtually. Jimmy Long, Rose White, Shauna Atchison, Justin Crowther, Joey King, Lynn Thompson, and Eric Carpenter attended in person. Jeff Carney was absent. Staff in attendance included Russell Freeman, Legal Counsel, and Maureen Culberson, Executive Director/Administrative Coordinator.

Attachment 2 lists the in-person guests who attended.

0525.II Presentation of Minutes from Previous Meeting

Justin Crowther moved to approve the March Board meeting minutes, and Joey King made the second. The Board voted unanimously to approve them.

0525.III Ratify Email Votes Since the Previous Meeting

There were two (2) votes to ratify.

1) To approve the signage for the Annual Golf Tourney

2) Approve the motion to sell the 40th Anniversary t-shirts for \$10.00 for sizes S- 5XL,

Justin Crowther moved to ratify these two votes, and Eric Carpenter made the second. The Board voted unanimously for approval

0525. IV Presentation of Financial Report – J. Crowther

Justin Crowther, Treasurer, presented the financial report for May, with the balances as of 05/12/2025 (see Exhibit 1).

The balances are as follows:

First Horizon checking account \$ 45,680.75

Community Bank investment account \$ 122,752.99

PayPal account \$ 0.00.

Rose White motioned to approve the Financial Reports as presented, with Lynn Thompson making the second. With Justin Crowther abstaining, the remainder of the Board unanimously approved of this motion.

0525.V Regional Reports

A. East Region –*Kim White; Mathew Johnston*

Kim White advised that the East Region has a meeting with 24 members in attendance, from 13 ECDs. They discussed the NENA and TENA Conference, Legislation, TCRS, and Bylaw changes.

B. Middle Region –*Joey King, Lynn Thompson*

Joey King said they had a Zoom meeting, discussing NENA and TENA upcoming conferences, future legislation, and the proposed Bylaw changes.

C. West Region –*Sean Lovejoy, Michael Spencer*

Sean Lovejoy reported that the West Region also had a Zoom meeting. The proposed Bylaw changes were discussed in detail, and no objections were voiced. He also stated that Ashley Strickland has moved to the open position at the Memphis Fire Department, with Curtis Mayo now serving as the interim director at Tipton County.

D. NENA At-Large – *S. Eric Carpenter*

Eric Carpenter stated there was no meeting. He did mention that 2025 NENA Conference registration was still open.

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0525.VI Report from Legal Counsel

Mr. Freeman advised that the Annual Report has been filed with the Secretary of State and a copy forwarded to Maureen Culberson for the files.

In regard to the status of the tax-exempt filing, Mark Godwin, from Godwin and Associates, has opted out of any additional advice and has referred us to a tax attorney and CPA in Goodlettsville, whose name is David Pitzer. Mr. Freeman has spoken to him briefly, and he doesn't feel it will be a problem. One thing the Board needs to do is unanimously choose another 501(c)3 organization to receive our funds should TENA dissolve. Mr. Freeman stated the CPA fees should not exceed \$4,500.00. Eric Carpenter made the motion for Russell Freeman to pursue working with Mr. Pitzer based on the fee quoted, to obtain a 501(c)3 status for TENA. Rose White made the second and the Board unanimously approved the motion.

0525.VII 911 Partner Reports

A. Tennessee Emergency Communications Board

Curtis Sutton reported that the next TECB meeting is July 23

He also advised that SB1316 slipped in under the radar. It refers to an electronic meeting. He would look into this further and see if it applies to 911

B. NENA

Cassie Lowery reported the following

- 7 Gold Line Scholarships have been awarded from Tennessee; and she will be sending Maureen the list of winners
- Standards have been released and are on the NENA website.
- The new ENPs have been announced.
- There are still working groups that need volunteers
- Rose White stated that Loudon County and Jefferson County have been awarded the PIER Award, which will be presented at the NENA Conference.
- Eric Carpenter announced that Hawkins Co. will be receiving APCO's Technology Leadership Award for small ECDs at this year's APCO Conference.

C. TN-APCO

Jared Pelham, TN-APCO's newly installed President, was present to introduce himself to the Board

0525.VIII Committee Reports

A. Bylaws and Policy Committee – *Rose White*

Ms. White stated that the committee has met and there are three (3) amendments to be recommended. See Appendix 1

Lynn Thompson made the motion to forward the amendments to the 2025-2026 ballot. Eric Carpenter made the second, and there was unanimous approval by the Board. Sean Lovejoy requested that the grammatical error be corrected from three to four sizes of agencies.

B. Legislative Affairs Committee – *Jimmy Long*

Mr. Long advised that SR0048 will be reintroduced next year, and he encourages everyone to stay tuned in and work on strengthening their relationships with their legislators.

C. ENP Scholarship Committee – *Randall Lewis*

Mr. Lewis advised that there were four applications in the queue. All four are from Hamilton County, and the committee has awarded two of them.

D. Conference Committees – *Jimmy Long*

1) Food and Beverage – *Eric Carpenter*

Eric reported that the arrangements have been confirmed with Main Event after receiving the sponsorship from Zetron. Sean Lovejoy made the motion to book this event center, and Rose White seconded. There was unanimous approval from the Board.

Maureen Culberson will contact Anchor Charter about bus service to and from the Embassy.

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0525.IX Old Business

A. July Meeting Date –

Maureen Culberson stated the July meeting is currently scheduled for July 17, but with Mr. Sutton announcing that the next TECB meeting is scheduled for Wednesday, July 23, does the Board wish to reschedule the July meeting to Tuesday, July 22? Ms. Lowery advised that the room was available, so Joey King made the motion to reschedule the July meeting to Tuesday, July 22, at 1:00 pm (CT). Rose White made the second. The Board unanimously approved the motion.

0525.X New Business

A. Election Timeline and 2025-2026 Open Board Positions – *Raymond Chiozza & Maureen Culberson* ELECTION TIMELINE – per the guidelines as established in the By-Laws and Policies

- Nominations open - Wed. July 9 @ 7:00 am (CT)
- Nominations close - Wed. Aug. 13 @ 5:00 pm (CT)
- Election opens - Wed. Aug. 20 @ 7:00 am (CT)
- Election closes - Tue. Sep. 30 @ 10:00 am (CT)

OPEN POSITIONS THIS YEAR

- 2nd Vice President - 4 yr progressive term
- Treasurer- 2 yr term *Justin Crowther, Incumbent*
- East Region Rep -Sep. 2025-Sep. 2027 - *Kim White, Incumbent*
- Middle Region Rep - Sep. 2025 - Sep. 2027 – *Joey King, ENP, Incumbent*
- West Region Rep - Sep. 2025 - Sep. 2027 - *Michael Spencer, Incumbent*

B. Any Additional New Business

No new business.

0525.XI Comments/Reports

A. District / PSAP Representatives

Rose White said she'd been advised that Wendy Doran, Sullivan County, has been awarded the Super Star Award from Rapid Deploy/

Jimmy Long stated that Chris Harris from Blount County was honored by his local VFW and then went on to win the National VFW Award for Telecommunicator of the Year

B. Industry Partners

C. Other Delegates

0525.XII Adjournment

The next meeting is scheduled for Tuesday, July 22, 2025, at 1:00 pm (CT) at the Rutherford Co. ECD Offices, Murfreesboro, TN

With no further business and without objection, Rose White made a motion to adjourn, and Joey King seconded. The meeting was adjourned.

These are the true, accurate, and complete minutes of the Executive Board Meeting.

Secretary

Date

TENNESSEE EMERGENCY NUMBER ASSOCIATION

Executive Board Meeting Minutes

Wednesday, May 21, 2025

ATTACHMENT 1 – TENA Board & Staff Attendance

		Present	Absent	Virtual
<i>President</i>	Crystal Key, ENP			X
<i>1st Vice President</i>	James Long	X		
<i>2nd Vice President</i>	Rose White, ENP	X		
<i>Secretary</i>	Shauna Atchison, ENP	X		
<i>Treasurer</i>	Justin Crowther, ENP	X		
<i>East Region Rep</i>	Matthew Johnston			X
<i>East Region Rep</i>	Kim White		X	
<i>Middle Region Rep</i>	Joey King, ENP	X		
<i>Middle Region Rep</i>	James (Lynn) Thompson, ENP	X		
<i>West Region Rep</i>	Sean Lovejoy, ENP			X
<i>West Region Rep</i>	Michael Spencer, ENP			X
<i>At-Large NENA Rep</i>	Eric Carpenter, ENP	X		
<i>Past President</i>	Jeff Carney, ENP		X	
<i>Legal Counsel</i>	Russell Freeman	X		
<i>Executive Director</i>	Maureen Culberson	X		

TENNESSEE EMERGENCY NUMBER ASSOCIATION

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ATTACHMENT 2 – In-Person Attendance

TENNESSEE EMERGENCY NUMBER ASSOCIATION

EXECUTIVE BOARD MEETING: Wednesday, May 21, 2025

Members & Guests Attendance

NAME	REPRESENTING	EMAIL ADDRESS
Cassie Sperry	Rutherford Co ECD + NENA	csperry@rcecd911.org
Jared Pelham	Hamilton Co TN-APCO + 9-1-1 ECD	Jared.Pelham@hamiltontn911.gov

TENNESSEE EMERGENCY NUMBER ASSOCIATION

Executive Board Meeting Minutes

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ATTACHMENT 2 – Virtual Attendance

Topic			Date of Meeting	Participants	Duration
TENA May Board Meeting			5/21/2025	26	115
	R	Chiozza	5/21/2025 13:03	5/21/2025 13:15	13
	Hawkins	Co. ECD	5/21/2025 12:58	5/21/2025 14:02	65
	Patrice	Coleman	5/21/2025 13:05	5/21/2025 14:02	58
	Angelia	Koski	5/21/2025 12:59	5/21/2025 14:02	64
	Dennis	Lewis	5/21/2025 12:59	5/21/2025 13:51	53
	Jesse	McCord, ENP, RPL (Commander McCord)	5/21/2025 12:59	5/21/2025 14:02	63
	Lesley	Musick	5/21/2025 12:59	5/21/2025 14:02	64
	Hope	Petersen	5/21/2025 13:01	5/21/2025 13:55	55
	Eric	Ritzman	5/21/2025 13:00	5/21/2025 14:02	63
	Dana	S	5/21/2025 13:39	5/21/2025 14:02	24
	Erin	Speck-LaVergne PD	5/21/2025 13:01	5/21/2025 14:02	62
	Margaret	Stiger	5/21/2025 13:13	5/21/2025 14:02	50
	Randall-	Washington Co 911	5/21/2025 13:00	5/21/2025 14:02	62
	Curtis		5/21/2025 13:03	5/21/2025 13:26	23
	Raymond		5/21/2025 13:15	5/21/2025 13:48	33
TENA	Shauna	Atchison	5/21/2025 12:51	5/21/2025 14:02	72
TENA	Matthew	Johnston	5/21/2025 12:53	5/21/2025 14:02	70
TENA	Sean	Lovejoy, ENP, RPL	5/21/2025 12:59	5/21/2025 14:02	64
TENA	Mike	Spencer	5/21/2025 12:56	5/21/2025 14:02	67
TENA	Crystal		5/21/2025 12:53	5/21/2025 13:44	52
TENA	Maureen	Culberson	5/21/2025 12:08	5/21/2025 14:02	115

TENNESSEE EMERGENCY NUMBER ASSOCIATION

Executive Board Meeting Minutes

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EXHIBIT 1 Balance Sheet

Tennessee Emergency Number Association

Balance Sheet

As of May 12, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Community Bank	122,752.99
First Horizon Bank - Checking	45,680.75
PayPal	0.00
Total Bank Accounts	\$168,433.74
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$168,433.74
TOTAL ASSETS	\$168,433.74
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Retained Earnings	173,447.39
Net Income	-5,013.65
Total Equity	\$168,433.74
TOTAL LIABILITIES AND EQUITY	\$168,433.74

For complete Finance Report, see attached file

TENNESSEE EMERGENCY NUMBER ASSOCIATION

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EXHIBIT 2 2025 Budget

page 1

Tennessee Emergency Number Association Financial Report

5/12/2025

REVENUE					
	2025 Budget	Adjustment	Amended	Actual	Remaining
Operating Revenue: Associate Membership Dues	\$ 600		\$ 600		\$ (600)
Operating Revenue:Credit Card Processing Fees	\$ 2,900		\$ 2,900	\$ 8.59	\$ (2,891)
Operating Revenue:ENP Scholarships	\$ 2,800		\$ 2,800	\$ 890.00	\$ (1,910)
Operating Revenue:Interest - Community Bank	\$ 1,300		\$ 1,300	\$ 422.86	\$ (877)
Operating Revenue:Membership Dues	\$ 29,000		\$ 29,000	\$ 15,337.00	\$ (13,663)
Operating Revenue:NENA Dues	\$ 5,800		\$ 5,800	\$ 6,913.00	\$ 1,113
Operating Revenue:Rebates (Spring)	\$ 200		\$ 200		\$ (200)
Operating Revenue:Dontations	\$ -		\$ 762		\$ -
TOTAL OPERATING REVENUE	\$ 42,600	\$ -	\$ 42,600	\$ 23,571.45	\$ (19,029)
Conference Revenue: Additional Exhibit Booth	\$ 1,000		\$ 1,000		\$ (1,000)
Conference Revenue:Attendee Conference Registration	\$ 95,000		\$ 95,000	\$ 750.00	\$ (94,250)
Conference Revenue:Banquet Tickets	\$ 1,600		\$ 1,600		\$ (1,600)
Conference Revenue:Day Pass	\$ 9,000		\$ 9,000		\$ (9,000)
Conference Revenue:Golf Tournament Registration	\$ 2,700		\$ 2,700		\$ (2,700)
Conference Revenue:Guest Passes	\$ 1,200		\$ 1,200		\$ (1,200)
Conference Revenue:Industry Partner Registration	\$ 33,500		\$ 33,500		\$ (33,500)
Conference Revenue:Pre-Conference Course Registration	\$ 4,500		\$ 4,500		\$ (4,500)
Conference Revenue:Sponsorships - Conference	\$ 61,400		\$ 61,400		\$ (61,400)
Conference Revenue:Super Session Registration	\$ -		\$ -		\$ -
Conference Revenue:TN-APCO	\$ 2,500		\$ 2,500		\$ (2,500)
Conference Revenue: EMAT Reimbursement	\$ 11,900		\$ 11,900	\$ 10,596.37	\$ (1,304)
CONFERENCE REVENUE	\$ 224,300	\$ -	\$ 224,300	\$ 11,346.37	\$ (212,954)
TOTAL REVENUE	\$ 266,900	\$ -	\$ 266,900	\$ 34,917.82	\$ (231,982)
EXPENSES					
Operating Expense:Audit Expenses	\$ 4,500		\$ 4,500		\$ 4,500
Operating Expense:Certificates & Ballots	\$ 400		\$ 400		\$ 400
Operating Expense:Dontations	\$ -		\$ -		\$ -
Operating Expense:ENP Scholarship's	\$ 5,400		\$ 5,400	\$ 2,540.00	\$ 2,860
Operating Expense:Executive Director Contract	\$ 21,735		\$ 21,735	\$ 7,244.08	\$ 14,491
Operating Expense:Insurance	\$ 4,000		\$ 4,000		\$ 4,000
Operating Expense:Legal Counsel Fees	\$ 21,000		\$ 21,000	\$ 7,000.00	\$ 14,000
Operating Expense:Operating Expenses	\$ 4,000		\$ 4,000	\$ 162.58	\$ 3,837
Operating Expense:Service Charge	\$ 500		\$ 500	\$ 5.00	\$ 495
Operating Expense:Surety Bond Expense	\$ -		\$ -		\$ -
Operating Expense:Website / Domain Expenses	\$ 450		\$ 450	\$ 433.13	\$ 17
TOTAL OPERATING EXPENSES	\$ 61,985	\$ -	\$ 61,985	\$ 17,384.79	\$ 44,600
Program Agenda:Pre-Conference Course Session	\$ 4,500		\$ 4,500		\$ 4,500
Program Agenda:Keynote Speaker Session	\$ 5,000		\$ 5,000		\$ 5,000
Program Agenda:Conference Instructors	\$ 2,500		\$ 2,500		\$ 2,500
Program Agenda:Speaker Expenses	\$ -		\$ -		\$ -
Program Agenda:CEU's	\$ 2,000		\$ 2,000		\$ 2,000
Conference Food/Beverage:Sunday food and beverage	\$ 1,100		\$ 1,100		\$ 1,100
Conference Food/Beverage:Monday food and beverage	\$ 5,300		\$ 5,300		\$ 5,300
Conference Food/Beverage:Tuesday food and beverage	\$ 43,500		\$ 43,500		\$ 43,500
Conference Food/Beverage:Wednesday food and beverage	\$ 2,900		\$ 2,900		\$ 2,900
Off-Site IP Event:Venue Rental	\$ 20,000		\$ 20,000		\$ 20,000
Off-Site IP Event:Sunday IP Event Food and Beverage	\$ 10,000		\$ 10,000		\$ 10,000
Off-Site IP Event:Entertainment	\$ -		\$ -		\$ -
Off-Site IP Event:Transportation	\$ 1,750		\$ 1,750		\$ 1,750

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EXHIBIT 2 cont.

page 2

Tennessee Emergency Number Association Financial Report

5/12/2025

	2025 Budget	Adjustment	Amended	Actual	Remaining
Conference Site Fees:Hotel Rooms	\$ 8,600		\$ 8,600		\$ 8,600
Conference Site Fees:Meeting Rooms	\$ 1,300		\$ 1,300		\$ 1,300
Conference Site Fees:Decorator Fees / Booth Setup Fees / Electric	\$ 33,000		\$ 33,000		\$ 33,000
Conference Site Fees:AV Fees	\$ 23,500		\$ 23,500		\$ 23,500
Publicity & Printing:Conference Guide	\$ -		\$ -		\$ -
Publicity & Printing:Signs	\$ 1,000		\$ 1,000		\$ 1,000
Registration:Registration Software	\$ 23,900		\$ 23,900	\$ 21,192.73	\$ 2,707
Registration:Registration Supplies	\$ 1,000		\$ 1,000		\$ 1,000
Technical:Technology Supplies	\$ 1,000		\$ 1,000	\$ 925.13	\$ 75
Prizes:Awards	\$ 700		\$ 700		\$ 700
Prizes:Door Prizes	\$ 1,000		\$ 1,000		\$ 1,000
Golf Tournament:Golf Outing Expenses	\$ 4,500		\$ 4,500		\$ 4,500
Golf Tournament:Miscellaneous expense	\$ -		\$ -		\$ -
Miscellaneous:Conference Bags	\$ 3,200		\$ 3,200		\$ 3,200
Miscellaneous:Lanyards/Name Badge Holders	\$ 1,650		\$ 1,650		\$ 1,650
Miscellaneous:Conference Shirts	\$ 1,000		\$ 1,000	\$ 428.82	\$ 571
Miscellaneous:Miscellaneous expense	\$ 1,000		\$ 1,000		\$ 1,000
<u>TOTAL CONFERENCE EXPENSES</u>	<u>\$ 204,900</u>	<u>\$ -</u>	<u>\$ 204,900</u>	<u>\$ 22,546.68</u>	<u>\$ 182,353</u>
<u>TOTAL EXPENSES</u>	<u>\$ 266,885</u>	<u>\$ -</u>	<u>\$ 266,885</u>	<u>\$ 39,931.47</u>	<u>\$ 226,954</u>
<u>TOTAL REVENUE</u>	<u>\$ 266,900</u>	<u>\$ -</u>	<u>\$ 266,900</u>	<u>\$ 34,917.82</u>	<u>\$ (231,982)</u>
<u>TOTAL PROFIT/(LOSS)</u>	<u>\$ 15</u>	<u>\$ -</u>	<u>\$ 15</u>	<u>\$ (5,013.65)</u>	<u>\$ (5,029)</u>

TENNESSEE EMERGENCY NUMBER ASSOCIATION

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APPENDIX I – Bylaws and Policy Amendments

2025 BY-LAWS & POLICIES COMMITTEE AMENDMENT RECOMMENDATION

2.0 MEMBERSHIP

2.01.C.2. Dues for ECD Affiliate membership for an entire Board of Directors of an Emergency Communications District or “911” agency are **.010** x District population with a ceiling rate of no more than **Seven Hundred and Fifty (\$750.00)** per District annually. There will also be minimum dues of One Hundred (\$100.00) per District annually. A 10% late fee not to exceed \$50 will be applied to renewed memberships not paid by August 1st.

(Note: current dues are .0085 with a ceiling rate of six hundred dollars (\$600.00))

4.0 FINANCIAL POLICY

4.11 CONFERENCE REFUND POLICY

Attendee **Registration Fee and** Refund Policy

4.11.A.1 TENA may establish multiple registration tiers (e.g., Early, Regular, and Late) with corresponding discounted rates. To qualify for any discounted tier, full payment must be received within that tier's designated time period.

- **Early Registration: If you register during the Early Registration period, payment must be received before the Early Registration deadline.**
- **Regular Registration: If you register during the Regular Registration period, payment must be received before the Late Registration period begins.**
- **Late Registration: Registrations received during the Late Registration period must be paid in full prior to the start of the event.**

4.11.A.2 Registrations not paid within the appropriate time frame will be adjusted to reflect the current registration tier rate at the time payment is received.

RENUMBER the remaining sections in this chapter

7.0 AWARDS

7.02.B.5 Distinguished Service Award

This award is presented to an individual employed within the Communications Center or ECD in recognition of their outstanding service, efforts to public safety and dedication to the agency. This may be award to a Telecommunicator, Supervisor, Trainer, Radio Technician, CAD Manager, Addressing/MSAG Manager, or any other support position in which the individual has played a significant role in the enhancing and improvement to operations of the center. If the nominee is a non-dispatch person, they do not need to meet requirement number 5 of the general awards criteria

The nominee should ensure that learning is integrated with work, and uses the knowledge gained to improve business results may approach his/her work in the following ways:

Note: To provide increased recognition for smaller agencies that perform extraordinary service with fewer resources. The submissions will be broken down into three sizes of agencies, measured by the number of positions the agency has; Small: 1-3, Medium: 4-6, or Large: 7-10, X-Large 11+.

Tennessee Emergency Number Association

Balance Sheet

As of May 12, 2025

		TOTAL
ASSETS		
Current Assets		
Bank Accounts		
Community Bank	122,752.99	
First Horizon Bank - Checking	45,680.75	
PayPal	0.00	
Total Bank Accounts	\$168,433.74	
Other Current Assets		
Undeposited Funds	0.00	
Total Other Current Assets	\$0.00	
Total Current Assets	\$168,433.74	
TOTAL ASSETS	\$168,433.74	
LIABILITIES AND EQUITY		
Liabilities		
Total Liabilities		
Equity		
Retained Earnings	173,447.39	
Net Income	-5,013.65	
Total Equity	\$168,433.74	
TOTAL LIABILITIES AND EQUITY	\$168,433.74	

Transaction List by Date

Tennessee Emergency Number Association

March 14-May 12, 2025

First Horizon

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	NAME	MEMO/DESCRIPTION	ACCOUNT NAME	ACCOUNT FULL NAME	AMOUNT
03/14/2025	Expense		Yes	Amazon		First Horizon Bank - Checking	Conference Expenses: Technical: Technology Supplies	-262.24
03/14/2025	Expense		Yes	Epson		First Horizon Bank - Checking	Conference Expenses: Technical: Technology Supplies	-662.89
03/17/2025	Expense		Yes	Freeman & Bracey, PLC		First Horizon Bank - Checking	Operating Expenses: Legal Counsel contract	-1,750.00
03/18/2025	Expense		Yes	Maureen Culberson		First Horizon Bank - Checking	Operating Expenses: Executive Director contract	-1,811.02
03/19/2025	Expense		Yes	Ink and Threadology/Classic Monogramming		First Horizon Bank - Checking	Conference Expenses: Miscellaneous: Conference shirts	-428.82
03/30/2025	Expense		Yes	Quickbooks		First Horizon Bank - Checking	Operating Expenses: Operating Expenses{106}	-38.41
04/07/2025	Deposit		Yes	Benton County 911	System-recorded deposit for QuickBooks Payments	First Horizon Bank - Checking	Undeposited Funds	139.05
04/07/2025	Expense		Yes	QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	First Horizon Bank - Checking	Operating Revenue: Credit Card Processing Fee	-4.16
04/11/2025	Expense		Yes	Ionos Inc.		First Horizon Bank - Checking	Operating Expenses: Website / Domain Expenses	-20.17
04/14/2025	Expense		Yes	Maureen Culberson		First Horizon Bank - Checking	Operating Expenses: Executive Director contract	-1,811.02
04/14/2025	Expense		Yes	Freeman & Bracey, PLC		First Horizon Bank - Checking	Operating Expenses: Legal Counsel contract	-1,750.00
04/20/2025	Expense		Yes	Quickbooks		First Horizon Bank - Checking	Operating Expenses: Operating Expenses{106}	-38.41
04/28/2025	Deposit		Yes			First Horizon Bank - Checking		5,655.00
04/28/2025	Deposit		Yes			First Horizon Bank - Checking		5,651.00
05/01/2025	Deposit		Yes			First Horizon Bank - Checking		2,827.00
05/08/2025	Deposit		Yes			First Horizon Bank - Checking		1,069.00
TOTAL								\$6,763.91

Transaction List by Date

Tennessee Emergency Number Association

Community Bank

March 14-May 12, 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	NAME	MEMO/DESCRIPTION	ACCOUNT NAME	ACCOUNT FULL NAME	AMOUNT
03/31/2025	Deposit	INTEREST	Yes		Interest Earned	Community Bank	Operating Revenue:Community Bank - Interest	109.28
04/30/2025	Check	SVCCHRG	Yes		Service Charge	Community Bank	Operating Expenses:Service Charge	-5.00
04/30/2025	Deposit	INTEREST	Yes		Interest Earned	Community Bank	Operating Revenue:Community Bank - Interest	105.85
TOTAL								\$210.13

Paypal

Transaction List by Date

Tennessee Emergency Number Association

March 14-May 12, 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	NAME	MEMO/DESCRIPTION	ACCOUNT NAME	ACCOUNT FULL NAME	AMOUNT
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Tennessee Emergency Number Association

Profit and Loss

January 1 - May 12, 2025

	TOTAL
Income	
Conference Revenue	
Attendee Conf Registration	750.00
EMAT Reimbursement	10,596.37
Total Conference Revenue	11,346.37
Operating Revenue	
Community Bank - Interest	422.86
Credit Card Processing Fee	8.59
ENP Scholarships	890.00
Membership Dues	15,337.00
NENA Dues	6,913.00
Total Operating Revenue	23,571.45
Total Income	\$34,917.82
GROSS PROFIT	\$34,917.82
Expenses	
Conference Expenses	
Miscellaneous	
Conference shirts	428.82
Total Miscellaneous	428.82
Registration	
Registration Software	21,192.73
Total Registration	21,192.73
Technical	
Technology Supplies	925.13
Total Technical	925.13
Total Conference Expenses	22,546.68
Operating Expenses	
ENP Scholarship	2,540.00
Executive Director contract	7,244.08
Legal Counsel contract	7,000.00
Operating Expenses{106}	162.58
Service Charge	5.00
Website / Domain Expenses	433.13
Total Operating Expenses	17,384.79
Total Expenses	\$39,931.47
NET OPERATING INCOME	\$ -5,013.65
NET INCOME	\$ -5,013.65

**Tennessee Emergency Number Association
Financial Report**

5/12/2025

REVENUE					
	2025 Budget	Adjustment	Amended	Actual	Remaining
Operating Revenue: Associate Membership Dues	\$ 600		\$ 600		\$ (600)
Operating Revenue:Credit Card Processing Fees	\$ 2,900		\$ 2,900	\$ 8.59	\$ (2,891)
Operating Revenue:ENP Scholarships	\$ 2,800		\$ 2,800	\$ 890.00	\$ (1,910)
Operating Revenue:Interest - Community Bank	\$ 1,300		\$ 1,300	\$ 422.86	\$ (877)
Operating Revenue:Membership Dues	\$ 29,000		\$ 29,000	\$ 15,337.00	\$ (13,663)
Operating Revenue:NENA Dues	\$ 5,800		\$ 5,800	\$ 6,913.00	\$ 1,113
Operating Revenue:Rebates (Spring)	\$ 200		\$ 200		\$ (200)
Operating Revenue:Dontations	\$ -		\$ 762		\$ -
TOTAL OPERATING REVENUE	\$ 42,600	\$ -	\$ 42,600	\$ 23,571.45	\$ (19,029)
Conference Revenue: Additional Exhibit Booth	\$ 1,000		\$ 1,000		\$ (1,000)
Conference Revenue:Attendee Conference Registration	\$ 95,000		\$ 95,000	\$ 750.00	\$ (94,250)
Conference Revenue:Banquet Tickets	\$ 1,600		\$ 1,600		\$ (1,600)
Conference Revenue:Day Pass	\$ 9,000		\$ 9,000		\$ (9,000)
Conference Revenue:Golf Tournament Registration	\$ 2,700		\$ 2,700		\$ (2,700)
Conference Revenue:Guest Passes	\$ 1,200		\$ 1,200		\$ (1,200)
Conference Revenue:Industry Partner Registration	\$ 33,500		\$ 33,500		\$ (33,500)
Conference Revenue:Pre-Conference Course Registration	\$ 4,500		\$ 4,500		\$ (4,500)
Conference Revenue:Sponsorships - Conference	\$ 61,400		\$ 61,400		\$ (61,400)
Conference Revenue:Super Session Registration	\$ -		\$ -		\$ -
Conference Revenue:TN-APCO	\$ 2,500		\$ 2,500		\$ (2,500)
Conference Revenue: EMAT Reimbursement	\$ 11,900		\$ 11,900	\$ 10,596.37	\$ (1,304)
CONFERENCE REVENUE	\$ 224,300	\$ -	\$ 224,300	\$ 11,346.37	\$ (212,954)
TOTAL REVENUE	\$ 266,900	\$ -	\$ 266,900	\$ 34,917.82	\$ (231,982)
EXPENSES					
Operating Expense:Audit Expenses	\$ 4,500		\$ 4,500		\$ 4,500
Operating Expense:Certificates & Ballots	\$ 400		\$ 400		\$ 400
Operating Expense:Dontations	\$ -		\$ -		\$ -
Operating Expense:ENP Scholarship's	\$ 5,400		\$ 5,400	\$ 2,540.00	\$ 2,860
Operating Expense:Executive Director Contract	\$ 21,735		\$ 21,735	\$ 7,244.08	\$ 14,491
Operating Expense:Insurance	\$ 4,000		\$ 4,000		\$ 4,000
Operating Expense:Legal Counsel Fees	\$ 21,000		\$ 21,000	\$ 7,000.00	\$ 14,000
Operating Expense:Operating Expenses	\$ 4,000		\$ 4,000	\$ 162.58	\$ 3,837
Operating Expense:Service Charge	\$ 500		\$ 500	\$ 5.00	\$ 495
Operating Expense:Surety Bond Expense	\$ -		\$ -		\$ -
Operating Expense:Website / Domain Expenses	\$ 450		\$ 450	\$ 433.13	\$ 17
TOTAL OPERATING EXPENSES	\$ 61,985	\$ -	\$ 61,985	\$ 17,384.79	\$ 44,600
Program Agenda:Pre-Conference Course Session	\$ 4,500		\$ 4,500		\$ 4,500
Program Agenda:Keynote Speaker Session	\$ 5,000		\$ 5,000		\$ 5,000
Program Agenda:Conference Instructors	\$ 2,500		\$ 2,500		\$ 2,500
Program Agenda:Speaker Expenses	\$ -		\$ -		\$ -
Program Agenda:CEU's	\$ 2,000		\$ 2,000		\$ 2,000
Conference Food/Beverage:Sunday food and beverage	\$ 1,100		\$ 1,100		\$ 1,100
Conference Food/Beverage:Monday food and beverage	\$ 5,300		\$ 5,300		\$ 5,300
Conference Food/Beverage:Tuesday food and beverage	\$ 43,500		\$ 43,500		\$ 43,500
Conference Food/Beverage:Wednesday food and beverage	\$ 2,900		\$ 2,900		\$ 2,900
Off-Site IP Event:Venue Rental	\$ 20,000		\$ 20,000		\$ 20,000
Off-Site IP Event:Sunday IP Event Food and Beverage	\$ 10,000		\$ 10,000		\$ 10,000
Off-Site IP Event:Entertainment	\$ -		\$ -		\$ -
Off-Site IP Event:Transportation	\$ 1,750		\$ 1,750		\$ 1,750

**Tennessee Emergency Number Association
Financial Report**

5/12/2025

	2025 Budget	Adjustment	Amended	Actual	Remaining
Conference Site Fees:Hotel Rooms	\$ 8,600		\$ 8,600		\$ 8,600
Conference Site Fees:Meeting Rooms	\$ 1,300		\$ 1,300		\$ 1,300
Conference Site Fees:Decorator Fees / Booth Setup Fees / Electric	\$ 33,000		\$ 33,000		\$ 33,000
Conference Site Fees:AV Fees	\$ 23,500		\$ 23,500		\$ 23,500
Publicity & Printing:Conference Guide	\$ -		\$ -		\$ -
Publicity & Printing:Signs	\$ 1,000		\$ 1,000		\$ 1,000
Registration:Registration Software	\$ 23,900		\$ 23,900	\$ 21,192.73	\$ 2,707
Registration:Registration Supplies	\$ 1,000		\$ 1,000		\$ 1,000
Technical:Technology Supplies	\$ 1,000		\$ 1,000	\$ 925.13	\$ 75
Prizes:Awards	\$ 700		\$ 700		\$ 700
Prizes:Door Prizes	\$ 1,000		\$ 1,000		\$ 1,000
Golf Tournament:Golf Outing Expenses	\$ 4,500		\$ 4,500		\$ 4,500
Golf Tornment:Miscellaneous expense	\$ -		\$ -		\$ -
Miscellaneous:Conference Bags	\$ 3,200		\$ 3,200		\$ 3,200
Miscellaneous:Lanyards/Name Badge Holders	\$ 1,650		\$ 1,650		\$ 1,650
Miscellaneous:Conference Shirts	\$ 1,000		\$ 1,000	\$ 428.82	\$ 571
Miscellaneous:Miscellaneous expense	\$ 1,000		\$ 1,000		\$ 1,000
<u>TOTAL CONFERENCE EXPENSES</u>	<u>\$ 204,900</u>	<u>\$ -</u>	<u>\$ 204,900</u>	<u>\$ 22,546.68</u>	<u>\$ 182,353</u>
<u>TOTAL EXPENSES</u>	<u>\$ 266,885</u>	<u>\$ -</u>	<u>\$ 266,885</u>	<u>\$ 39,931.47</u>	<u>\$ 226,954</u>
<u>TOTAL REVENUE</u>	<u>\$ 266,900</u>	<u>\$ -</u>	<u>\$ 266,900</u>	<u>\$ 34,917.82</u>	<u>\$ (231,982)</u>
<u>TOTAL PROFIT/(LOSS)</u>	<u>\$ 15</u>	<u>\$ -</u>	<u>\$ 15</u>	<u>\$ (5,013.65)</u>	<u>\$ (5,029)</u>

Transaction Report

Tennessee Emergency Number Association

January 1-May 12, 2025

PAID Membership Dues

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	LINE DESCRIPTION	FULL NAME	ITEM SPLIT ACCOUNT	AMOUNT	BALANCE
Operating Revenue								
Membership Dues								
04/07/2025	Invoice	221672	Benton County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	135.00	135.00
04/28/2025	Invoice	221671	Bedford County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	427.00	562.00
04/28/2025	Invoice	221677	Cannon County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	123.00	685.00
04/28/2025	Invoice	221679	Carter County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	479.00	1,164.00
04/28/2025	Invoice	221680	Cheatham County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	349.00	1,513.00
04/28/2025	Invoice	221681	Chester County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	147.00	1,660.00
04/28/2025	Invoice	221686	City of LaFollette 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	100.00	1,760.00
04/28/2025	Invoice	221688	Claiborne County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	272.00	2,032.00
04/28/2025	Invoice	221694	Davidson County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	600.00	2,632.00
04/28/2025	Invoice	221701	Franklin County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	364.00	2,996.00
04/28/2025	Invoice	221702	Gibson County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	429.00	3,425.00
04/28/2025	Invoice	221705	Greene County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	596.00	4,021.00
04/28/2025	Invoice	221706	Grundy County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	115.00	4,136.00
04/28/2025	Invoice	221707	Hamblen County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	548.00	4,684.00
04/28/2025	Invoice	221711	Hardin County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	228.00	4,912.00
04/28/2025	Invoice	221713	Haywood County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	152.00	5,064.00
04/28/2025	Invoice	221718	Humphreys County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	161.00	5,225.00
04/28/2025	Invoice	221720	Jefferson County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	465.00	5,690.00
04/28/2025	Invoice	221723	Lake County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	100.00	5,790.00
04/28/2025	Invoice	221727	Lincoln County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	300.00	6,090.00
04/28/2025	Invoice	221740	Morgan County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	179.00	6,269.00
04/28/2025	Invoice	221742	Overton-Pickett County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	234.00	6,503.00
04/28/2025	Invoice	221743	Perry County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	100.00	6,603.00
04/28/2025	Invoice	221745	Pulnam County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	600.00	7,203.00
04/28/2025	Invoice	221750	Scott County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	186.00	7,389.00
04/28/2025	Invoice	221752	Sevier County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	600.00	7,989.00
04/28/2025	Invoice	221753	Shelby County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	600.00	8,589.00
04/28/2025	Invoice	221755	Stewart County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	116.00	8,705.00
04/28/2025	Invoice	221757	Sumner County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	600.00	9,305.00
04/28/2025	Invoice	221758	Tipton County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	518.00	9,823.00
04/28/2025	Invoice	221763	Washington County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	600.00	10,423.00
04/28/2025	Invoice	221764	Wayne County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	138.00	10,561.00
04/28/2025	Invoice	221765	Weakley County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	280.00	10,841.00
04/28/2025	Invoice	221769	Wilson County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	600.00	11,441.00
04/28/2025	Invoice	221670	Anderson County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	303.00	11,744.00
05/01/2025	Invoice	221674	Blount County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	600.00	12,344.00
05/01/2025	Invoice	221684	City of Clinton 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	100.00	12,444.00
05/01/2025	Invoice	221687	City of Oak Ridge 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	267.00	12,711.00
05/01/2025	Invoice	221692	Crockett County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	118.00	12,829.00
05/01/2025	Invoice	221696	Dekalb County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	171.00	13,000.00
05/01/2025	Invoice	221719	Jackson County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	100.00	13,100.00

Transaction Report
Tennessee Emergency Number Association
January 1-May 12, 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	LINE DESCRIPTION	FULL NAME	ITEM SPLIT ACCOUNT	AMOUNT	BALANCE
05/01/2025	Invoice	221725	Lawrence County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	375.00	13,475.00
05/01/2025	Invoice	221732	Marshall County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	292.00	13,767.00
05/01/2025	Invoice	221736	Meigs County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	108.00	13,875.00
05/01/2025	Invoice	221737	Monroe County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	393.00	14,268.00
05/08/2025	Invoice	221693	Cumberland County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	520.00	14,788.00
05/08/2025	Invoice	221716	Hickman County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	212.00	15,000.00
05/08/2025	Invoice	221754	Smith County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	169.00	15,169.00
05/08/2025	Invoice	221766	Union County 911	Annual Membership Dues 2025-2026	Operating Revenue:Membership Dues	Accounts Receivable	168.00	15,337.00
Total for Membership Dues							\$15,337.00	
Total for Operating Revenue with sub-accounts							\$15,337.00	
TOTAL							\$15,337.00	