

TENNESSEE EMERGENCY NUMBER ASSOCIATION

Executive Board Meeting Minutes

Wednesday, March 19, 2025

Pursuant to appropriate notice and following organizational bylaws, the Executive Board of the Tennessee Emergency Number Association (TENA) met both in person at the Rutherford Co. ECD Offices, Murfreesboro, TN, and via Zoom Call on Wednesday, March 19, 2025, at 1:00 pm (CT).

0325.I Call to Order

In President Key's absence and due to First Vice President Long's delay, Second Vice President White called the meeting to order.

See Appendix 1 for Board of Directors and staff attendance. Eric Carpenter, Matthew Johnston, Justin Crowther, Sean Lovejoy, Kim White, and Michael Spencer attended virtually. Jimmy Long joined the Zoom meeting at 1:53 p.m. Rose White, Shauna Atchison, Jeff Carney, Joey King, and Lynn Thompson attended in person. Staff in attendance included Russell Freeman, Legal Counsel, and Maureen Culberson, Executive Director/Administrative Coordinator.

Attachment 2 lists the in-person guests who attended. Several members attended virtually; however, technical issues with Zoom prevented a report.

0325.II Presentation of Minutes from Previous Meeting

Eric Carpenter moved to approve the February Board meeting minutes, and Michael Spencer made the second motion. The Board voted unanimously to approve them.

0325.III Ratify Email Votes Since the Previous Meeting

No email votes to ratify.

0325. IV Presentation of Financial Report – J. Crowther

Justin Crowther, Treasurer, presented the financial report for February and March, with the balances as of 03/13/2025 (see Exhibit 1).

The balances are as follows:

First Horizon checking account \$ 38,916.84.

Community Bank investment account \$ 122,542.86

PayPal account \$ 0.00.

Treasurer Crowther stated that some budget amendments from 2024 needed approval, and these were shown in red in the report. He also mentioned that the NENA rebate check has not been received, so it was not included in the amounts. The amendments were made by moving unused amounts from line items to make up the deficit.

Kim White motioned to approve the Financial Reports as presented, with Joey King making the second. With Justin Crowther abstaining, the remainder of the Board unanimously approved this motion.

As presented, Lynn Thompson motioned to approve the 2024 budget amendments, with Jeff Carney making the second. With Justin Crowther abstaining, the remainder of the Board unanimously approved this motion.

0325.V Regional Reports

A. East Region –*Kim White; Mathew Johnston*

No meeting.

B. Middle Region –*Joey King, Lynn Thompson*

Joey King said they had a Zoom meeting, primarily discussing the funding legislation and rate increase. Many of the Senators have received misinformation and heard rumors, and they are pushing back on the rise in fees. They also reminded the members of the NENA and TENA of the upcoming conferences.

C. West Region –*Sean Lovejoy, Michael Spencer*

No meeting..

D. NENA At-Large – *S. Eric Carpenter*

NENA Conference is in June in Long Beach, California, and registration and housing are now open. He also stated

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0325.VI Report from Legal Counsel

Mr. Freeman said he has contacted Godwin & Assoc. They did have a lengthy conversation based on his previous conversation with John Kelly, NENA. Godwin is on board with initiating the change to a 501(c) 3 agency, but that may have to wait until after April 15.

0325.VII 911 Partner Reports

- A. Tennessee Emergency Communications Board
No report
- B. NENA
No report
- C. TN-APCO
No report.

0325.VIII Committee Reports

- A. Bylaws and Policy Committee – *Rose White*
Ms. White stated that at the last meeting, the motion was made to consider an Awards category for IT Personnel. The Committee feels that the Distinguished Service Award category fulfills that request. Mr. Lovejoy asked if more than one award can be given, to which Mr. Freeman responded, it does not say that we can't.
- B. Legislative Affairs Committee – *Jimmy Long*
He stated that members needed to speak to their Senators about SJR0048, the increased funding resolution, and explain the rumors and miscommunications.
- C. ENP Scholarship Committee – *Randall Lewis*
Mr. Lewis advised that the committee has not met, and three applications remain in the queue.
- D. Conference Committees – *Jimmy. Long*
No Report

0325.IX Old Business

- A. TECB Nominations – *Crystal Key*
President Key advised that only one nomination was received: Eric Carpenter. His nomination was sent to the Board for review, and Lynn Thompson motioned to present his application to Speaker of the Senate Randy McNally for consideration. Kim White made the second, and with Mr. Carpenter abstaining, the remainder of the Board voted unanimously in approval.

0325.X New Business

- A. TENA2025 Registration & Hotel Reservations – *Justin Crowther and Shauna Atchison*
The opening day for conference registration and hotel reservations will be Wednesday, June 3, with Early Bird Registration ending Wednesday, August 20.
Kim White asked if it was possible to open the IP Registration on April 1. Ms. Culberson said she would contact Ms. White to finalize the sponsorship packages and then begin work with Cvent.
Ms. White stated she has already received 2 Platinum sponsors at \$10,000.00 each
- B. Any Additional New Business
Eric Carpenter advised he has already spoken to a couple of local golf courses to get pricing, as well as having talked with Main Event. He is now in negotiations with sponsors for both events.

0325.XI Comments/Reports

- A. District / PSAP Representatives
Ms. Culberson announced that 7-8 counties have already recognized their PST as First Responders.
- B. Industry Partners
Eric Sullivan, from Motorola, is working on possibly sponsoring the Challenge Coins for this year's conference.

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C. Other Delegates

Jimmy Long said he would perhaps like to see recognition for V-Academy for all their work on 911 GTW.

0325.XII Adjournment

The next meeting is scheduled for Wednesday, May 21, 2025, at 1:00 pm (CT) at the Rutherford Co. ECD Offices, Murfreesboro, TN

With no further business and without objection, Sean Lovejoy made a motion to adjourn, and Joey King seconded. The meeting was adjourned.

These are the true, accurate, and complete minutes of the Executive Board Meeting.

Secretary

Date

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APPENDIX 1 – TENA Board & Staff Attendance

		Present	Absent	Virtual
<i>President</i>	Crystal Key, ENP		X	
<i>1st Vice President</i>	James Long			X ¹
<i>2nd Vice President</i>	Rose White, ENP	X		
<i>Secretary</i>	Shauna Atchison, ENP	X		
<i>Treasurer</i>	Justin Crowther, ENP			X
<i>East Region Rep</i>	Matthew Johnston			X
<i>East Region Rep</i>	Kim White			X
<i>Middle Region Rep</i>	Joey King, ENP	X		
<i>Middle Region Rep</i>	James (Lynn) Thompson, ENP	X		
<i>West Region Rep</i>	Sean Lovejoy, ENP			X
<i>West Region Rep</i>	Michael Spencer, ENP			X
<i>At-Large NENA Rep</i>	Eric Carpenter, ENP			X
<i>Past President</i>	Jeff Carney, ENP	X		
<i>Legal Counsel</i>	Russell Freeman	X		
<i>Executive Director</i>	Maureen Culberson	X		

¹ Entered mtg at 1:53 p

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ATTACHMENT 2 – Virtual Attendance

TENNESSEE EMERGENCY NUMBER ASSOCIATION

Executive Board Meeting Minutes

Wednesday, March 19, 2025

EXHIBIT 1 Balance Sheet

Tennessee Emergency Number Association

Balance Sheet

As of March 13, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Community Bank	122,542.86
First Horizon Bank - Checking	38,916.84
PayPal	0.00
Total Bank Accounts	\$161,459.70
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$161,459.70
TOTAL ASSETS	\$161,459.70
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Retained Earnings	173,447.39
Net Income	-11,987.69
Total Equity	\$161,459.70
TOTAL LIABILITIES AND EQUITY	\$161,459.70

For complete Finance Report, see attached file

TENNESSEE EMERGENCY NUMBER ASSOCIATION

Executive Board Meeting Minutes

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EXHIBIT 2 2025 Budget

page 1

Tennessee Emergency Number Association					3/13/2025
Financial Report					
REVENUE					
	2025 Budget	Adjustment	Amended	Actual	Remaining
Operating Revenue: Associate Membership Dues	\$ 600		\$ 600		\$ (600)
Operating Revenue:Credit Card Processing Fees	\$ 2,900		\$ 2,900	\$ 8.70	\$ (2,891)
Operating Revenue:ENP Scholarships	\$ 2,800		\$ 2,800	\$ 890.00	\$ (1,910)
Operating Revenue:Interest - Community Bank	\$ 1,300		\$ 1,300	\$ 207.73	\$ (1,092)
Operating Revenue:Membership Dues	\$ 29,000		\$ 29,000		\$ (29,000)
Operating Revenue:NENA Dues	\$ 5,800		\$ 5,800	\$ 6,913.00	\$ 1,113
Operating Revenue:Rebates (Spring)	\$ 200		\$ 200		\$ (200)
Operating Revenue:Dontations	\$ -		\$ 762		\$ -
TOTAL OPERATING REVENUE	\$ 42,600	\$ -	\$ 42,600	\$ 8,019.43	\$ (34,581)
Conference Revenue: Additional Exhibit Booth	\$ 1,000		\$ 1,000		\$ (1,000)
Conference Revenue:Attendee Conference Registration	\$ 95,000		\$ 95,000	\$ 750.00	\$ (94,250)
Conference Revenue:Banquet Tickets	\$ 1,600		\$ 1,600		\$ (1,600)
Conference Revenue:Day Pass	\$ 9,000		\$ 9,000		\$ (9,000)
Conference Revenue:Golf Tournament Registration	\$ 2,700		\$ 2,700		\$ (2,700)
Conference Revenue:Guest Passes	\$ 1,200		\$ 1,200		\$ (1,200)
Conference Revenue:Industry Partner Registration	\$ 33,500		\$ 33,500		\$ (33,500)
Conference Revenue:Pre-Conference Course Registration	\$ 4,500		\$ 4,500		\$ (4,500)
Conference Revenue:Sponsorships - Conference	\$ 61,400		\$ 61,400		\$ (61,400)
Conference Revenue:Super Session Registration	\$ -		\$ -		\$ -
Conference Revenue:TN-APCO	\$ 2,500		\$ 2,500		\$ (2,500)
Conference Revenue: EMAT Reimbursement	\$ 11,900		\$ 11,900	\$ 10,596.37	\$ (1,304)
CONFERENCE REVENUE	\$ 224,300	\$ -	\$ 224,300	\$ 11,346.37	\$ (212,954)
TOTAL REVENUE	\$ 266,900	\$ -	\$ 266,900	\$ 19,365.80	\$ (247,534)
EXPENSES					
Operating Expense:Audit Expenses	\$ 4,500		\$ 4,500		\$ 4,500
Operating Expense:Certificates & Ballots	\$ 400		\$ 400		\$ 400
Operating Expense:Dontations	\$ -		\$ -		\$ -
Operating Expense:ENP Scholarship's	\$ 5,400		\$ 5,400	\$ 2,540.00	\$ 2,860
Operating Expense:Executive Director Contract	\$ 21,735		\$ 21,735	\$ 3,622.04	\$ 18,113
Operating Expense:Insurance	\$ 4,000		\$ 4,000		\$ 4,000
Operating Expense:Legal Counsel Fees	\$ 21,000		\$ 21,000	\$ 3,500.00	\$ 17,500
Operating Expense:Operating Expenses	\$ 4,000		\$ 4,000	\$ 85.76	\$ 3,914
Operating Expense:Service Charge	\$ 500		\$ 500		\$ 500
Operating Expense:Surety Bond Expense	\$ -		\$ -		\$ -
Operating Expense:Website / Domain Expenses	\$ 450		\$ 450	\$ 412.96	\$ 37
TOTAL OPERATING EXPENSES	\$ 61,985	\$ -	\$ 61,985	\$ 10,160.76	\$ 51,824
Program Agenda:Pre-Conference Course Session	\$ 4,500		\$ 4,500		\$ 4,500
Program Agenda:Keynote Speaker Session	\$ 5,000		\$ 5,000		\$ 5,000
Program Agenda:Conference Instructors	\$ 2,500		\$ 2,500		\$ 2,500
Program Agenda:Speaker Expenses	\$ -		\$ -		\$ -
Program Agenda:CEU's	\$ 2,000		\$ 2,000		\$ 2,000
Conference Food/Beverage:Sunday food and beverage	\$ 1,100		\$ 1,100		\$ 1,100
Conference Food/Beverage:Monday food and beverage	\$ 5,300		\$ 5,300		\$ 5,300
Conference Food/Beverage:Tuesday food and beverage	\$ 43,500		\$ 43,500		\$ 43,500
Conference Food/Beverage:Wednesday food and beverage	\$ 2,900		\$ 2,900		\$ 2,900
Off-Site IP Event:Venue Rental	\$ 20,000		\$ 20,000		\$ 20,000
Off-Site IP Event:Sunday IP Event Food and Beverage	\$ 10,000		\$ 10,000		\$ 10,000
Off-Site IP Event:Entertainment	\$ -		\$ -		\$ -
Off-Site IP Event:Transportation	\$ 1,750		\$ 1,750		\$ 1,750

TENNESSEE EMERGENCY NUMBER ASSOCIATION

Executive Board Meeting Minutes

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EXHIBIT 2 cont.

page 2

Tennessee Emergency Number Association Financial Report

3/13/2025

	2025 Budget	Adjustment	Amended	Actual	Remaining
Conference Site Fees:Hotel Rooms	\$ 8,600		\$ 8,600		\$ 8,600
Conference Site Fees:Meeting Rooms	\$ 1,300		\$ 1,300		\$ 1,300
Conference Site Fees:Decorator Fees / Booth Setup Fees / Electric	\$ 33,000		\$ 33,000		\$ 33,000
Conference Site Fees:AV Fees	\$ 23,500		\$ 23,500		\$ 23,500
Publicity & Printing:Conference Guide	\$ -		\$ -		\$ -
Publicity & Printing:Signs	\$ 1,000		\$ 1,000		\$ 1,000
Registration:Registration Software	\$ 23,900		\$ 23,900	\$ 21,192.73	\$ 2,707
Registration:Registration Supplies	\$ 1,000		\$ 1,000		\$ 1,000
Technical:Technology Supplies	\$ 1,000		\$ 1,000		\$ 1,000
Prizes:Awards	\$ 700		\$ 700		\$ 700
Prizes:Door Prizes	\$ 1,000		\$ 1,000		\$ 1,000
Golf Tournament:Golf Outing Expenses	\$ 4,500		\$ 4,500		\$ 4,500
Golf Tournament:Miscellaneous expense	\$ -		\$ -		\$ -
Miscellaneous:Conference Bags	\$ 3,200		\$ 3,200		\$ 3,200
Miscellaneous:Lanyards/Name Badge Holders	\$ 1,650		\$ 1,650		\$ 1,650
Miscellaneous:Conference Shirts	\$ 1,000		\$ 1,000		\$ 1,000
Miscellaneous:Miscellaneous expense	\$ 1,000		\$ 1,000		\$ 1,000
TOTAL CONFERENCE EXPENSES	\$ 204,900	\$ -	\$ 204,900	\$ 21,192.73	\$ 183,707
TOTAL EXPENSES	\$ 266,885	\$ -	\$ 266,885	\$ 31,353.49	\$ 235,532
TOTAL REVENUE	\$ 266,900	\$ -	\$ 266,900	\$ 19,365.80	\$ (247,534)
TOTAL PROFIT/(LOSS)	\$ 15	\$ -	\$ 15	\$ (11,987.69)	\$ (12,003)

Tennessee Emergency Number Association

Balance Sheet

As of March 13, 2025

		TOTAL
ASSETS		
Current Assets		
Bank Accounts		
Community Bank	122,542.86	
First Horizon Bank - Checking	38,916.84	
PayPal	0.00	
Total Bank Accounts	\$161,459.70	
Other Current Assets		
Undeposited Funds	0.00	
Total Other Current Assets	\$0.00	
Total Current Assets	\$161,459.70	
TOTAL ASSETS	\$161,459.70	
LIABILITIES AND EQUITY		
Liabilities		
Total Liabilities		
Equity		
Retained Earnings	173,447.39	
Net Income	-11,987.69	
Total Equity	\$161,459.70	
TOTAL LIABILITIES AND EQUITY	\$161,459.70	

Tennessee Emergency Number Association

TOTAL

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	NAME	MEMO/DESCRIPTION	ACCOUNT FULL NAME	ACCOUNT FULL NAME
02/03/2025	Deposit		Yes	NENA		First Horizon Bank - Checking	Operating Revenue:NENA Due
02/03/2025	Deposit		Yes		System-recorded deposit for QuickBooks Payments	First Horizon Bank - Checking	
02/21/2025	Deposit		Yes	Jason Deal		First Horizon Bank - Checking	Undeposited Funds
01/28/2025	Expense		Yes	Quickbooks		First Horizon Bank - Checking	Operating Expenses:Operating Expenses{106}
02/03/2025	Expense		Yes	Cvent, Inc		First Horizon Bank - Checking	Conference Expenses:Registration:Registra Software
02/03/2025	Expense		Yes	NENA		First Horizon Bank - Checking	Operating Expenses:ENP Scho
02/03/2025	Expense		Yes	NENA		First Horizon Bank - Checking	Operating Expenses:ENP Scho
02/03/2025	Expense		Yes	NENA		First Horizon Bank - Checking	Operating Expenses:ENP Scho
02/03/2025	Expense		Yes	NENA		First Horizon Bank - Checking	Operating Expenses:ENP Scho
02/03/2025	Expense		Yes	NENA		First Horizon Bank - Checking	Operating Expenses:ENP Scho
02/03/2025	Expense		Yes	NENA		First Horizon Bank - Checking	Operating Expenses:ENP Scho
02/03/2025	Expense		Yes	QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	First Horizon Bank - Checking	Operating Expenses:Operating Expenses{106}
02/19/2025	Expense		Yes	Maureen Culberson		First Horizon Bank - Checking	Operating Expenses:Executive contract
02/19/2025	Expense		Yes	Freeman & Bracey, PLC		First Horizon Bank - Checking	Operating Expenses:Legal Cou contract
02/20/2025	Expense		Yes	Quickbooks		First Horizon Bank - Checking	Operating Expenses:Operating Expenses{106}
02/08/2025	Expense		Yes	Wix.com		First Horizon Bank - Checking	Operating Expenses:Website / I Expenses
02/26/2025	Expense		Yes	Wix.com		First Horizon Bank - Checking	Operating Expenses:Website / I Expenses
TOTAL							

Transaction List by Date

Tennessee Emergency Number Association

January 28-March 13, 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	NAME	MEMO/DESCRIPTION	ACCOUNT FULL NAME	ACCOUNT FULL NAME	AMOUNT
01/31/2025	Deposit	INTEREST	Yes		Interest Earned	Community Bank	Operating Revenue:Community Bank - Interest	\$109.1
02/28/2025	Deposit	INTEREST	Yes		Interest Earned	Community Bank	Operating Revenue:Community Bank - Interest	\$98.6
TOTAL								\$207.7

Transaction List by Date

Tennessee Emergency Number Association

January 28-March 13, 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	NAME	MEMO/DESCRIPTION	ACCOUNT FULL NAME	ACCOUNT FULL NAME	AMOUNT
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Tennessee Emergency Number Association

Profit and Loss

January 1 - March 13, 2025

	TOTAL
Income	
Conference Revenue	
Attendee Conf Registration	750.00
EMAT Reimbursement	10,596.37
Total Conference Revenue	11,346.37
Operating Revenue	
Community Bank - Interest	207.73
Credit Card Processing Fee	8.70
ENP Scholarships	890.00
NENA Dues	6,913.00
Total Operating Revenue	8,019.43
Total Income	\$19,365.80
GROSS PROFIT	\$19,365.80
Expenses	
Conference Expenses	
Registration	
Registration Software	21,192.73
Total Registration	21,192.73
Total Conference Expenses	21,192.73
Operating Expenses	
ENP Scholarship	2,540.00
Executive Director contract	3,622.04
Legal Counsel contract	3,500.00
Operating Expenses{106}	85.76
Website / Domain Expenses	412.96
Total Operating Expenses	10,160.76
Total Expenses	\$31,353.49
NET OPERATING INCOME	\$-11,987.69
NET INCOME	\$-11,987.69

**Tennessee Emergency Number Association
Financial Report**

3/13/2025

REVENUE					
	2025 Budget	Adjustment	Amended	Actual	Remaining
Operating Revenue: Associate Membership Dues	\$ 600		\$ 600		\$ (600)
Operating Revenue:Credit Card Processing Fees	\$ 2,900		\$ 2,900	\$ 8.70	\$ (2,891)
Operating Revenue:ENP Scholarships	\$ 2,800		\$ 2,800	\$ 890.00	\$ (1,910)
Operating Revenue:Interest - Community Bank	\$ 1,300		\$ 1,300	\$ 207.73	\$ (1,092)
Operating Revenue:Membership Dues	\$ 29,000		\$ 29,000		\$ (29,000)
Operating Revenue:NENA Dues	\$ 5,800		\$ 5,800	\$ 6,913.00	\$ 1,113
Operating Revenue:Rebates (Spring)	\$ 200		\$ 200		\$ (200)
Operating Revenue:Dontations	\$ -		\$ 762		\$ -
TOTAL OPERATING REVENUE	\$ 42,600	\$ -	\$ 42,600	\$ 8,019.43	\$ (34,581)
Conference Revenue: Additional Exhibit Booth	\$ 1,000		\$ 1,000		\$ (1,000)
Conference Revenue:Attendee Conference Registration	\$ 95,000		\$ 95,000	\$ 750.00	\$ (94,250)
Conference Revenue:Banquet Tickets	\$ 1,600		\$ 1,600		\$ (1,600)
Conference Revenue:Day Pass	\$ 9,000		\$ 9,000		\$ (9,000)
Conference Revenue:Golf Tournament Registration	\$ 2,700		\$ 2,700		\$ (2,700)
Conference Revenue:Guest Passes	\$ 1,200		\$ 1,200		\$ (1,200)
Conference Revenue:Industry Partner Registration	\$ 33,500		\$ 33,500		\$ (33,500)
Conference Revenue:Pre-Conference Course Registration	\$ 4,500		\$ 4,500		\$ (4,500)
Conference Revenue:Sponsorships - Conference	\$ 61,400		\$ 61,400		\$ (61,400)
Conference Revenue:Super Session Registration	\$ -		\$ -		\$ -
Conference Revenue:TN-APCO	\$ 2,500		\$ 2,500		\$ (2,500)
Conference Revenue: EMAT Reimbursement	\$ 11,900		\$ 11,900	\$ 10,596.37	\$ (1,304)
CONFERENCE REVENUE	\$ 224,300	\$ -	\$ 224,300	\$ 11,346.37	\$ (212,954)
TOTAL REVENUE	\$ 266,900	\$ -	\$ 266,900	\$ 19,365.80	\$ (247,534)
EXPENSES					
Operating Expense:Audit Expenses	\$ 4,500		\$ 4,500		\$ 4,500
Operating Expense:Certificates & Ballots	\$ 400		\$ 400		\$ 400
Operating Expense:Dontations	\$ -		\$ -		\$ -
Operating Expense:ENP Scholarship's	\$ 5,400		\$ 5,400	\$ 2,540.00	\$ 2,860
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Operating Expense:Legal Counsel Fees	\$ 21,000		\$ 21,000	\$ 3,500.00	\$ 17,500
Operating Expense:Operating Expenses	\$ 4,000		\$ 4,000	\$ 85.76	\$ 3,914
Operating Expense:Service Charge	\$ 500		\$ 500		\$ 500
Operating Expense:Surety Bond Expense	\$ -		\$ -		\$ -
Operating Expense:Website / Domain Expenses	\$ 450		\$ 450	\$ 412.96	\$ 37
TOTAL OPERATING EXPENSES	\$ 61,985	\$ -	\$ 61,985	\$ 10,160.76	\$ 51,824
Program Agenda:Pre-Conference Course Session	\$ 4,500		\$ 4,500		\$ 4,500
Program Agenda:Keynote Speaker Session	\$ 5,000		\$ 5,000		\$ 5,000
Program Agenda:Conference Instructors	\$ 2,500		\$ 2,500		\$ 2,500
Program Agenda:Speaker Expenses	\$ -		\$ -		\$ -
Program Agenda:CEU's	\$ 2,000		\$ 2,000		\$ 2,000
Conference Food/Beverage:Sunday food and beverage	\$ 1,100		\$ 1,100		\$ 1,100
Conference Food/Beverage:Monday food and beverage	\$ 5,300		\$ 5,300		\$ 5,300
Conference Food/Beverage:Tuesday food and beverage	\$ 43,500		\$ 43,500		\$ 43,500
Conference Food/Beverage:Wednesday food and beverage	\$ 2,900		\$ 2,900		\$ 2,900
Off-Site IP Event:Venue Rental	\$ 20,000		\$ 20,000		\$ 20,000
Off-Site IP Event:Sunday IP Event Food and Beverage	\$ 10,000		\$ 10,000		\$ 10,000
Off-Site IP Event:Entertainment	\$ -		\$ -		\$ -
Off-Site IP Event:Transportation	\$ 1,750		\$ 1,750		\$ 1,750

**Tennessee Emergency Number Association
Financial Report**

3/13/2025

	2025 Budget	Adjustment	Amended	Actual	Remaining
Conference Site Fees:Hotel Rooms	\$ 8,600		\$ 8,600		\$ 8,600
Conference Site Fees:Meeting Rooms	\$ 1,300		\$ 1,300		\$ 1,300
Conference Site Fees:Decorator Fees / Booth Setup Fees / Electric	\$ 33,000		\$ 33,000		\$ 33,000
Conference Site Fees:AV Fees	\$ 23,500		\$ 23,500		\$ 23,500
Publicity & Printing:Conference Guide	\$ -		\$ -		\$ -
Publicity & Printing:Signs	\$ 1,000		\$ 1,000		\$ 1,000
Registration:Registration Software	\$ 23,900		\$ 23,900	\$ 21,192.73	\$ 2,707
Registration:Registration Supplies	\$ 1,000		\$ 1,000		\$ 1,000
Technical:Technology Supplies	\$ 1,000		\$ 1,000		\$ 1,000
Prizes:Awards	\$ 700		\$ 700		\$ 700
Prizes:Door Prizes	\$ 1,000		\$ 1,000		\$ 1,000
Golf Tournament:Golf Outing Expenses	\$ 4,500		\$ 4,500		\$ 4,500
Golf Tornment:Miscellaneous expense	\$ -		\$ -		\$ -
Miscellaneous:Conference Bags	\$ 3,200		\$ 3,200		\$ 3,200
Miscellaneous:Lanyards/Name Badge Holders	\$ 1,650		\$ 1,650		\$ 1,650
Miscellaneous:Conference Shirts	\$ 1,000		\$ 1,000		\$ 1,000
Miscellaneous:Miscellaneous expense	\$ 1,000		\$ 1,000		\$ 1,000
<u>TOTAL CONFERENCE EXPENSES</u>	<u>\$ 204,900</u>	<u>\$ -</u>	<u>\$ 204,900</u>	<u>\$ 21,192.73</u>	<u>\$ 183,707</u>
<u>TOTAL EXPENSES</u>	<u>\$ 266,885</u>	<u>\$ -</u>	<u>\$ 266,885</u>	<u>\$ 31,353.49</u>	<u>\$ 235,532</u>
<u>TOTAL REVENUE</u>	<u>\$ 266,900</u>	<u>\$ -</u>	<u>\$ 266,900</u>	<u>\$ 19,365.80</u>	<u>\$ (247,534)</u>
<u>TOTAL PROFIT/(LOSS)</u>	<u>\$ 15</u>	<u>\$ -</u>	<u>\$ 15</u>	<u>\$ (11,987.69)</u>	<u>\$ (12,003)</u>